A large, stylized fish logo in shades of green and white, positioned on the left side of the page. The fish is facing right and has a circular eye. The logo is partially obscured by a white rectangular box.

Regular Meeting

November 17, 2021

CHEMEKETA COMMUNITY COLLEGE
4000 Lancaster Drive NE
Salem, Oregon

BOARD OF EDUCATION

2. Reports from the College Board of Education

I. Information

- | | |
|--|-------|
| 1. Student Initiated Fee Report
Bruce Clemetsen, Vice President—Student Affairs | 23 |
| 2. Advisory Committees for 2021–2022
Jessica Howard, President/Chief Executive Officer | 24–55 |
| 3. Strategic Plan
Jessica Howard, President/Chief Executive Officer | 56–83 |
| 4. Resolution No. 21-22-10, Transfer of Special Projects Fund Appropriation
Jessica Howard, President/Chief Executive Officer | 84–85 |
| 5. College Policies—Board of Education BP 2000 Series—Chapter 2
David Hallett, Vice President—Governance and Administration | 86–87 |

J. Standard Reports

- | | |
|--|-------|
| 1. Personnel Report
David Hallett, Vice President—Governance and Administration | 88–89 |
| 2. Budget Status Report
Jessica Howard, President/Chief Executive Officer | 90–93 |
| 3. Capital Projects Report
Michael Kinkade, Interim Vice President—CSSD | 94 |
| 4. Chemeketa Community College COVID-19 Health and Safety Operational Plan
Michael Kinkade, Interim Vice President—CSSD | 95 |
| 5. Recognition Report
Jessica Howard, President/Chief Executive Officer | 96–97 |

K. Action

Consent Calendar Process (Items will be approved by the consent calendar process unless withdrawn at the request of a member of the board. Item or items requested to be removed by a member of the board will be removed from the consent calendar by the chairperson for discussion. A separate motion will then be required to take action on the item in question.)

- | | | |
|---|-------------|----|
| 1. Approval of Building 9 Mechanical Cooling System Replacement Contract Award
Jessica Howard, President/Chief Executive Officer | [21-22-116] | 98 |
|---|-------------|----|

L. Appendices

- | | |
|--|---------|
| 1. Mission – Vision – Values – Core Themes | 99 |
| 2. Campus Map | 100–101 |
| 3. District Map | 102 |

M. Future Agenda Items

N. Board Operations

O. Adjournment

Chemeketa Community College prohibits unlawful discrimination based on race, color, religion, national origin, sex, marital status, disability, protected veteran status, age, gender, gender identity, sexual orientation, pregnancy, whistleblowing, genetic information, domestic abuse victim, or any other status protected by federal, state, or local law in any area, activity or operation of the college. The college also prohibits retaliation against an individual for engaging in activity protected under this policy, and interfering with rights or privileges granted under federal, state, or local laws.

Under college policies, equal opportunity for employment, admission, and participation in the college's programs, services, and activities will be extended to all persons, and the college will promote equal opportunity and treatment through application of its policies and other college efforts designated for that purpose.

Persons having questions or concerns about Title IX, which includes gender-based discrimination, sexual harassment, sexual violence, interpersonal violence, and stalking, contact the Title IX coordinator at 503.584.7323, 4000 Lancaster Dr. NE, Salem, OR 97305, or <http://go.chemeketa.edu/titleIX>. Individuals may also contact the U.S. Department of Education, Office of Civil Rights (OCR), 810 3rd Avenue, #750, Seattle, WA 98104, 206.607.1600.

Equal Employment Opportunity or Affirmative Action should contact the Affirmative Action Officer at 503.399.2537, 4000 Lancaster Dr NE, Salem, OR 97305.

To request this publication in an alternative format, please call 503.399.5192.

Workshop-A
November 17, 2021

**PATHWAYS TO OPPORTUNITY INITIATIVES
DISABILITY INNOVATION FUND (DIF) PROGRAM GRANT**

Prepared by

Adam Mennig, Director—Academic Development
Chris Kato, Dean—Academic Development
Holly Nelson, Executive Dean—Regional Education and Academic Development
Michael Vargo, Vice President—Academic Affairs

This workshop will highlight Chemeketa’s collaborative efforts through the Pathways to Opportunity (PTO) initiative with our community college partners, community-based organizations, workforce partners and Oregon Department of Human Services to increase access, and economic mobility by expanding the federal, state, and local resources available to low-income, rural, and students of color.

These efforts recently resulted in an \$18.2 million statewide grant through the Disability Innovation Fund¹ Program through the Rehabilitation Services Administration (RSA), with the Office of Special Education and Rehabilitative Services (OSERS) within the U.S. Department of Education. Chemeketa will receive \$824,503.

The 5-year grant project is being spearheaded by Oregon Vocational Rehabilitation (VR), and is focused on planning, developing and implementing the Inclusive Career Advancement Program (ICAP). ICAP will leverage Oregon’s current statewide network of career pathway services to advance educational and economic equity for people with disabilities, with intentional outreach and inclusion of marginalized communities

A summary of the grant proposal and how the ICAP project leverages existing initiatives and partnerships will be shared with the Board.

¹ <https://rsa.ed.gov/about/programs/disability-innovation-fund-career-advancement-initiative-model-demonstration-project>

RESOURCES FOR BALANCING LIFE AS A STUDENT

Prepared by:

Mike Evans, Dean—Student Retention and College Life
Natalie Beach, Dean—Library and Learning Resources
Manuel Guerra, Executive Dean—Student Development and Learning Resources
Bruce Clemetsen, Vice President—Student Affairs

Supporting students with resources to meet the wide variety of non-academic barriers they encounter is a critical component to increasing student success, completion and graduation. The COVID pandemic has made access to these resources even more essential as the most vulnerable students have encountered not only health crisis, but often dealt with issues including food insecurity, lack of technology necessary to successfully access classes, and have been impacted by loss of employment and lack of childcare as well as numerous other challenges.

Chemeketa has a number of resources to help students overcome these barriers. Some of these resources have changed significantly to assist students in the context of COVID.

CHEMEKETA FOOD PANTRY

The [Food Pantry](#) has been serving students at Chemeketa since 2012. Students are able to go to the College Life office and pick up 10 items per day. During COVID, the food pantry was able to send out gift cards to students in need. Chemeketa partners with Marion Polk Food Share and picks up food weekly to maintain a consistent supply sufficient to meet the needs of students.

TEXTBOOK AND TECHNOLOGY LENDING

During remote operations, there has been an increased demand for two of the Library's most popular services—the textbook lending library and circulating laptops. Services were retooled for COVID conditions. The college opened up textbook lending, removing eligibility requirements and offered free mailing of textbooks. Despite enrollment declines, [textbook loans](#) remained close to normal levels. Grant funds and technology repurposing allowed the expansion of the laptop collection to about six times its pre-pandemic size. WIFI hotspots were also added to circulation for check-out.

STUDENT EMERGENCY FUND

go.chemeketa.edu/emergencyfund

Emergency assistance is for students who are at risk of dropping out of college due to financial difficulties. Students complete an online application and show proof of financial hardship. Students may apply for funds when they have exhausted all other resources. Due to COVID-19, the limit per applicant was increased from \$600 to \$1,000 per year. Funding comes from generous donations from Chemeketa employees and the community to make this possible.

The Foundations Office also received a generous donation in the spring of 2020 to assist students who are facing financial difficulties due to COVID-19 to pay for technology expenses

Workshop-B
November 17, 2021

(requests to purchase laptops are not eligible). Students complete the *Assistance Request for Technology Expenses Form* online and must meet the same eligibility requirements as those listed for the Student Emergency Fund.

HOUSE BILL (HB) HB2835—BENEFITS NAVIGATOR

The state of Oregon passed [House Bill 2835](#) in June 2021 requiring each community college and public university to hire a benefits navigator to assist students in determining eligibility and applying for federal, state and local benefits programs. The house bill also requires the benefits navigator to attend mandatory state-wide meetings with benefits navigators from other institutions to develop best practices. The institutions must develop internal processes to enable students to provide feedback and recommendations on how institutions can better assist students in determining eligibility for benefits programs and applying for assistance under benefits programs.

Community colleges will receive \$170,000 per position, including benefits, per biennium. The job description for the Chemeketa Benefits and Resources Navigator was recently open for applicants and closed on November 5, 2021.

Land Acknowledgment
November 17, 2021

CHEMEKETA COMMUNITY COLLEGE LAND ACKNOWLEDGMENT

Prepared by

Jessica Howard, President/ Chief Executive Officer
Jackie Franke, Chair—Board of Education

“We are gathered today on the land of the Kalapuya (pronounced “**cal-uh-poo-yuh**”), who today are represented by the Confederated Tribes of the Grand Ronde and the Confederated Tribes of the Siletz Indians, whose relationship with this land continues to this day.

We offer gratitude for the land itself, for those who have stewarded it for generations, and for the opportunity to study, learn, work, and be in community on this land. We acknowledge that our College’s history, like many others, is fundamentally tied to the first colonial developments in the Willamette Valley.

Finally, we respectfully acknowledge and honor past, present, and future Indigenous students of Chemeketa Community College.”

Minutes
November 17, 2021

APPROVAL OF BOARD MINUTES

Prepared by

Julie Deuchars, Executive Coordinator/Board Secretary
Jessica Howard, President/Chief Executive Officer

Minutes of the board meeting of October 20, 2021, are submitted for review by the board.

It is recommended that the College Board of Education officially approve the minutes of the above-referenced meeting as submitted.

Minutes
November 17, 2021

CHEMEKETA COMMUNITY COLLEGE

**BOARD OF EDUCATION
MEETING MINUTES**

October 20, 2021

I. WORKSHOP

Ron Pittman, Vice Chair, called the workshop to order at 4:01 pm via Zoom.

Members in Attendance: Ed Dodson; Jackie Franke, Chair; Ken Hector; Neva Hutchinson; and Ron Pittman, Vice Chair. Excused Absence: Diane Watson. Absent: Betsy Earls.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; Mike Vargo, Vice President, Academic Affairs; David Hallett, Vice President, Governance and Administration; Bruce Clemetsen, Vice President, Student Affairs; Michael Kinkade, Interim Vice President, College Support Services; Rich McDonald, Interim Chief Financial Officer; and Katie Bunch, Director of Business Services.

A. Risk Management and Insurance Report

Kathy Bowen, Assistant Vice President, Property and Casualty Insurance, USI Insurance Services utilized a PowerPoint presentation to give an overview of Chemeketa's insurance and risk management plan and discuss the current programs. Kathy reviewed the highlights of 2021—2022, current insurance program design, 2021—2022 premium cost, premium history and year-over-year comparison, loss history / claims overview, services provided by USI insurance, and 2021—2022 objectives.

B. Associated Students of Chemeketa (ASC) Leadership

Sam Brennan, Executive Coordinator, Associated Students of Chemeketa (ASC) presented on what ASC has done in the past and is currently doing. Sam covered the ASC role in student retention and completion, providing the student perspective, student clubs, community service and volunteer opportunities, student events and activities, legislative visits and student political engagement, and in assisting the college life office.

The board asked numerous questions during the workshops and thanked staff for information.

A recess was taken at 4:58 pm.

II. ADMINISTRATION UPDATES

Ron Pittman, Vice Chair, called the meeting to order at 5:01 pm via Zoom.

Members in Attendance: Ed Dodson; Betsy Earls; Jackie Franke, Chair; Ken Hector; Neva Hutchinson; and Ron Pittman, Vice Chair. Excused Absence: Diane Watson.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; Mike Vargo, Vice President, Academic Affairs; David Hallett, Vice President, Governance and Administration; Bruce Clemetsen, Vice President, Student Affairs; Michael Kinkade, Interim Vice President, College Support Services; Rich McDonald, Interim Chief Financial Officer; and Katie Bunch, Director of Business Services.

Minutes
November 17, 2021

Meeting Minutes
Chemeketa Board of Education
October 20, 2021
Page 2

Updates were discussed with the board regarding the board's foundation scholarship, the college's strategic planning process, the president's report, the AVP/CFO recruitment, the proposed annual goals of the President, the status of the college's applied baccalaureate application, building 9 chillers, redistricting, board policies, enrollment, the benefits navigator position, and agenda preview.

A recess was taken at 5:35 pm.

III. REGULAR SESSION

A. CALL TO ORDER

Ron Pittman, Vice Chair, reconvened the board meeting at 6:01 pm. The meeting was held via Zoom.

B. PLEDGE OF ALLEGIANCE

C. CHEMEKETA LAND ACKNOWLEDGEMENT

Ron Pittman read the land acknowledgement. This will be read at every board meeting.

D. ROLL CALL

Members in Attendance: Ed Dodson; Betsy Earls; Jackie Franke, Chair; Ken Hector; Neva Hutchinson; and Ron Pittman, Vice Chair. Excused Absence: Diane Watson.

College Administrators in Attendance: Jessica Howard, President/Chief Executive Officer; Mike Vargo, Vice President, Academic Affairs; David Hallett, Vice President, Governance and Administration; Bruce Clemetsen, Vice President, Student Affairs; Michael Kinkade, Interim Vice President, College Support Services; Rich McDonald, Interim Chief Financial Officer; and Katie Bunch, Director of Business Services.

Board Representatives in Attendance: Sam Brennan, Associated Students of Chemeketa (ASC), Steve Wolfe, Chemeketa Faculty Association (CFA); Aaron King, Chemeketa Classified Association (CCA); and Megan Cogswell, Chemeketa Exempt Association (CEA).

E. COMMENTS FROM THE PUBLIC

None.

F. APPROVAL OF MINUTES

Jackie Franke moved and Ken Hector seconded a motion to approve the College Board of Education minutes from September 15, 2021.

The motion CARRIED.

G. SEPARATE ACTION

Approval of Retirement Resolution No. 21-22-07, Eva M. Payne

Betsy Earls read Eva Payne's retirement resolution and noted her 19 years and 11 month association with Chemeketa. Eva shared a few words and board members and staff thanked Eva for her service.

Minutes
November 17, 2021

Meeting Minutes
Chemeketa Board of Education
October 20, 2021
Page 3

Ken Hector moved and Ed Dodson seconded a motion to approve the retirement resolutions as noted above.

The motion CARRIED.

H. REPORTS

Reports from the Associations

Sam Brennan, Associated Students of Chemeketa (ASC), gave a verbal report and discussed the events occurring during fall term.

Steve Wolfe, Chemeketa Faculty Association, Aaron King, Chemeketa Classified Association, and Megan Cogswell, Chemeketa Exempt Association, said their reports stand as written.

Reports from the College Board of Education

Ed Dodson attended the Oregon Community College Association (OCCA) board meeting to evaluate and rank the OCCA director finalist, the annual Catholic Community Services luncheon, the Chemeketa CFO forum, the OCCA board forum and meeting, the Chemeketa board's budget subcommittee, and the annual Salem Chamber/SAIF Agricultural lunch meeting

Betsy Earls attended three West Salem Rotary meetings and the Dallas Rotary meeting.

Jackie Franke attended the Keizer Library meeting, the Mid-Willamette Valley Council of Governments (MWVCOG) meeting on homelessness in the mid-Willamette valley, the MWVCOG board meeting, the MWVCOG annual planning meeting, the OCCA board training, the annual Catholic Community Services luncheon, a forum on the topic of Oregon and It's Racist Roots, the Community Business and Education Leaders forum, and agenda review.

Ken Hector attended two Silverton Chamber business meetings, several Rotary meetings, the CFO forums, and the annual Salem Chamber/SAIF Agricultural lunch meeting.

Ron Pittman attended the OCCA board training and agenda review, and met with Paul and Danielle at YVC for an update.

I. INFORMATION

2021 iSTART Higher Education Coordinating Commission (HECC) Summer Bridge

Liliana Landa-Villalba, Coordinator, CAMP and Latino Outreach, provided a brief update on the 2021 iStart program. Liliana discussed the hybrid model used in 2021, reviewed the student feedback given at the end of the program, and talked about plans for winter term iStart sessions.

J. STANDARD REPORTS

Personnel Report

Alice Sprague, Associate Vice President of Human Resources, said the report stands as written and provided a few highlights. Alice noted the new grant-funded position and discussed the faculty positions in the position change section. Alice took a moment to remember Friday Valentine, library faculty member, who recently passed away and noted her many accomplishments.

Minutes
November 17, 2021

Meeting Minutes
Chemeketa Board of Education
October 20, 2021
Page 4

Budget Status Reports

Katie Bunch, Director of Business Services, noted on the Quarterly Update of Other Funds that most of the fund balances reflect an increase compared to this time last year. In the budgeted fund section, a new fund, the pension adjustment fund, is listed to record the pension bonds.

Rich McDonald, Interim Chief Financial Officer, said on the Status of Investments that there was one maturity since the last report. When taxes start coming in, the college will be looking for additional investments.

Capital Projects Report

Michael Kinkade said the report stands as written.

Institutional Advancement Foundation Quarterly Report July 2021–September 2021

Marie Hulett, Executive Director, Institutional Advancement stated that the report stands as written. Marie mentioned the Holiday Market on December 10–12 and encouraged board members to attend.

Grant Activities July 2021–September 2021

Gaelen McAllister, Director, Institutional Grants said the report stands as written. Gaelen mentioned the two large federal grants received and discussed the services they provide.

Summer Term 2021 Enrollment Report

Heidi Gilliard, Director, Institutional Research and Reporting said that the report stands as written. Heidi stated that there was a 10 percent decrease in summer enrollment as compared to last year, and that the college is continuing to see declines in most credit students and especially those who attend part-time. However, the average attempted credits per term per student is higher than it was for the 2019 summer term.

Chemeketa Community College COVID-19 Health and Safety Operational Plan

John McIlvain, Emergency and Risk Manager, provided an update. There has been an uptick in the numbers of COVID cases since the start of fall term; however, the college is being proactive in efforts to identify, notify, and take appropriate courses of action to protect the students, staff, and community. Chemeketa's partnership with Salem Health's vaccine clinics have administered close to 260 immunizations.

Ron Pittman thanked John and said to keep up the good work.

Recognition Report

Jessica Howard acknowledged all the employees in the written report.

President's Report

Jessica Howard said the report stands as written.

K. SEPARATE ACTION (Continued)

Approval of Appointment of Budget Committee Members for Zone 1, Resolution No. 21-22-08, and Zone 5, Resolution No. 21-22-09 for 2021–2024 [21-22-112]

David Hallett stated that the board subcommittee recently met, and that it was a unanimous

decision to recommend Chris Brantley for Zone 1 and Ray Beatty for Zone 5. He recommended that the board approved these appointments.

Ken Hector moved and Jackie Franke seconded a motion to approve the appointment of budget committee members for Zone 1 and Zone 5.

The motion CARRIED.

L. ACTION

Ken Hector moved and Ed Dodson seconded a motion to approve consent calendar items No. 1–2.

1. Acceptance of Program Donations July 1, 2021 through September 30, 2021 [21-22-113]
2. Approval of Grants Awarded July 2021–September 2021 [21-22-114]

The motion CARRIED.

M. APPENDICES

College mission, vision, core themes, and values; campus and district maps.

N. FUTURE AGENDA ITEMS

None were heard.

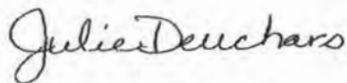
O. BOARD OPERATIONS

None.

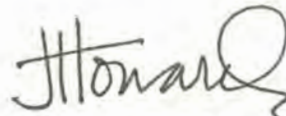
P. ADJOURNMENT

The meeting adjourned at 6:48 pm.

Respectfully submitted,



Board Secretary



President/Chief Executive Officer


Board Chair

11/17/21
Date

Separate Action-1
November 17, 2021

**APPROVAL OF RETIREMENT RESOLUTIONS
NO. 21-22-11, TERESA D. BELL; NO. 21-22-12, CASSIE S. BELMODIS;
NO. 21-22-13, TRACIE L. BURGER; NO. 21-22-14, KEVIN P. FUREY;
NO. 21-22-15, LINDA K. LUGLAN; NO. 21-22-16, CHRISTA K. MASTERS;
AND NO. 21-22-17, GENEVIEVE WITTMAN
[21-22-115]**

Prepared by

David Hallett, Vice President—Governance and Administration

The College Board of Education honors employees who retire after years of service to the college. Attached are resolutions honoring Teresa D. Bell, Cassie S. Belmodis, Tracie L. Burger, Kevin P. Furey, Linda K. Luglan, Christa K. Masters, and Genevieve Wittman who retire effective December 31, 2021.

It is recommended that the College Board of Education adopt Resolutions No. 21-22-11, Teresa D. Bell; No. 21-22-12, Cassie S. Belmodis; No. 21-22-13, Tracie L. Burger; No. 21-22-14, Kevin P. Furey; No. 21-22-15, Linda K. Luglan; No. 21-22-16, Christa K. Masters; and No. 21-22-17, Genevieve Wittman.

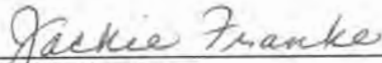
Separate Action-1
November 17, 2021

**RETIREMENT RESOLUTION NO. 21-22-11
TERESA D. BELL**

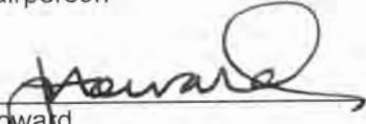
WHEREAS, Teresa D. Bell began her 24-year, 10-month association, as a salaried employee, with Chemeketa Community College in February, 1997; and

WHEREAS, Teresa D. Bell gave dedicated service to Chemeketa Community College currently as Instructional Technician, Library and Learning Resources Department of Student Development and Learning Resources Division; therefore,

BE IT RESOLVED, that upon her retirement date of December 31, 2021, the College Board of Education hereby honors and commends Teresa D. Bell for her loyalty, dedication and personal commitment to Chemeketa Community College.



Jackie Franke
Board Chairperson



Jessica Howard
President/Chief Executive Officer

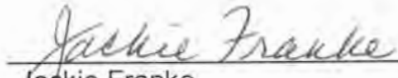
Separate Action-1
November 17, 2021

**RETIREMENT RESOLUTION NO. 21-22-12
CASSIE S. BELMODIS**

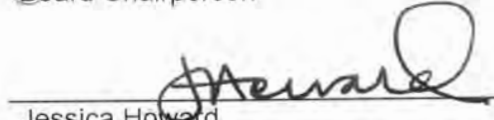
WHEREAS, Cassie S. Belmodis began her 36-year, 10-month association, as a salaried employee, with Chemeketa Community College in March, 1985; and

WHEREAS, Cassie S. Belmodis gave dedicated service to Chemeketa Community College currently as Dean-Health, Human Performance and Athletics Department of Academic Affairs Division; therefore,

BE IT RESOLVED, that upon her retirement date of December 31, 2021, the College Board of Education hereby honors and commends Cassie S. Belmodis for her loyalty, dedication and personal commitment to Chemeketa Community College.



Jackie Franke
Board Chairperson



Jessica Howard
President/Chief Executive Officer


Separate Action-1
November 17, 2021

**RETIREMENT RESOLUTION NO. 21-22-13
TRACIE L. BURGER**

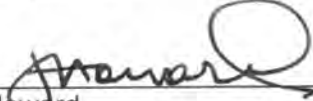
WHEREAS, Tracie L. Burger began her 28-year, 4-month association, as a salaried employee, with Chemeketa Community College in June, 1993; and

WHEREAS, Tracie L. Burger gave dedicated service to Chemeketa Community College currently as Department/Project Coordinator/Analyst, Yamhill Valley Campus of Regional Education and Academic Development Division; therefore,

BE IT RESOLVED, that upon her retirement date of December 31, 2021, the College Board of Education hereby honors and commends Tracie L. Burger for her loyalty, dedication and personal commitment to Chemeketa Community College.



Jackie Franke
Board Chairperson



Jessica Howard
President/Chief Executive Officer

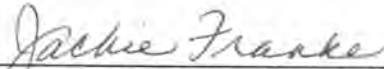
Separate Action-1
November 17, 2021

**RETIREMENT RESOLUTION NO. 21-22-14
KEVIN P. FUREY**

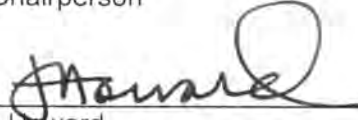
WHEREAS, Kevin P. Furey began his 18-year, 3-month association, as a salaried employee, with Chemeketa Community College in September, 2003; and

WHEREAS, Kevin P. Furey gave dedicated service to Chemeketa Community College currently as Instructor-Economics, Education, Language and Social Science Department of General Education and Transfer Studies Division; therefore,

BE IT RESOLVED, that upon his retirement date of December 31, 2021, the College Board of Education hereby honors and commends Kevin P. Furey for his loyalty, dedication and personal commitment to Chemeketa Community College.



Jackie Franke
Board Chairperson



Jessica Howard
President/Chief Executive Officer

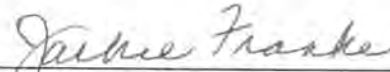
Separate Action-1
November 17, 2021

RETIREMENT RESOLUTION NO. 21-22-15
LINDA K. LUGLAN

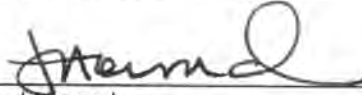
WHEREAS, Linda K. Luglan began her 15-year, 4-month association, as a salaried employee, with Chemeketa Community College in August, 2006; and

WHEREAS, Linda K. Luglan gave dedicated service to Chemeketa Community College currently as Financial Services Technician II, Bookstore and Auxiliary Services Department of College Support Services Division; therefore,

BE IT RESOLVED, that upon her retirement date of December 31, 2021, the College Board of Education hereby honors and commends Linda K. Luglan for her loyalty, dedication and personal commitment to Chemeketa Community College.



Jackie Franke
Board Chairperson



Jessica Howard
President/Chief Executive Officer

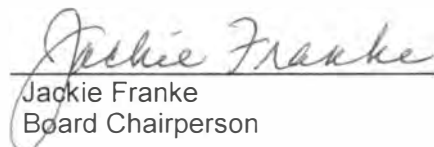
Separate Action-1
November 17, 2021

**RETIREMENT RESOLUTION NO. 21-22-16
CHRISTA K. MASTERS**

WHEREAS, Christa K. Masters began her 10-year, 3-month association, as a salaried employee, with Chemeketa Community College in September, 2011; and

WHEREAS, Christa K. Masters gave dedicated service to Chemeketa Community College currently as Instructor-Adult Basic Education, Corrections Education Department of Regional Education and Academic Development Division; therefore,

BE IT RESOLVED, that upon her retirement date of December 31, 2021, the College Board of Education hereby honors and commends Christa K. Masters for her loyalty, dedication and personal commitment to Chemeketa Community College.



Jackie Franke
Board Chairperson



Jessica Howard
President/Chief Executive Officer


Separate Action-1
November 17, 2021

**RETIREMENT RESOLUTION NO. 21-22-17
GENEVIEVE WITTMAN**

WHEREAS, Genevieve Wittman began her 22-year, 6-month association, as a salaried employee, with Chemeketa Community College in June, 1999; and

WHEREAS, Genevieve Wittman gave dedicated service to Chemeketa Community College currently as Student Services Specialist, Financial Aid and Veteran Services Department of Student Affairs Division; therefore,

BE IT RESOLVED, that upon her retirement date of December 31, 2021, the College Board of Education hereby honors and commends Genevieve Wittman for her loyalty, dedication and personal commitment to Chemeketa Community College.



Jackie Franke
Board Chairperson



Jessica Howard
President/Chief Executive Officer

ASSOCIATED STUDENTS OF CHEMEKETA (ASC)

Prepared by

Samantha Brennan, ASC Executive Coordinator

ASC / MULTICULTURAL STUDENT SERVICES (MSS) PAST EVENTS

Dia de Los Muertos

- The Multicultural students put together a day of the dead event on November 2. There were approximately 40 students in attendance throughout the event. They served pizza, pan dulce, and hot chocolate to the students.

ASC / MSS PRESENT EVENTS

Coffee Cart

- Student Life has been providing free coffee outside of the Student Retention and College Life office to all students.

ASC / MSS FUTURE EVENTS

Thanksgiving Club Fair

- The Student Clubs Coordinator, Andrea Jacho and Executive Coordinator, Sam Brennan, have been working to create a Thanksgiving Club Fair for the students. Eight clubs have signed up to participate. This event will take place on November 15.

Get Yourself Tested (GYT)

- The Associated Students of Chemeketa have worked with Marion county health to organize the GYT event. ASC will provide pizza as an incentive for students to participate.

CHEMEKETA COMMUNITY COLLEGE FACULTY ASSOCIATION (CFA)

Prepared by

Steve Wolfe, President—Chemeketa Faculty Association

In addition to the ongoing important work of teaching and learning that is at the heart of Chemeketa, faculty continue to work on the implementation of Chemeketa Pathways (aka Guided Pathways). Many faculty members are also learning how to utilize new technology such as DTEN video conferencing systems to enhance remote teaching and learning to maximize student success.

The CFA Executive Board held its October monthly meeting on Thursday, October 7 via Zoom. Some of the more important agenda items focused on the work of several committees. Concerns were expressed regarding Chemeketa Pathways, specifically the perceived lack of faculty voice on the Pathways A Team. An update was given on work being done by the CFA Diversity, Equity, and Inclusion (DEI) committee on a new DEI award to recognize faculty for their contributions in this area. Finally, the Sabbatical Review Committee is developing a new scoring rubric due to changes in contract language as a result of the recent approval of a new collective bargaining agreement and CFA leadership may provide some assistance.

CHEMEKETA COMMUNITY COLLEGE CLASSIFIED EMPLOYEES ASSOCIATION (CCA)

Prepared by

Tim King, Director of Public Relations—Chemeketa Community College
Classified Employees Association
Amanda Beckner, External Vice-President—Chemeketa Community College
Classified Employees Association
Aaron King, President—Chemeketa Community College Classified Employees Association

WELCOME NEW CLASSIFIED EMPLOYEES AND NEW POSITIONS

- On October 11, 2021 Brianna Watson was hired for the position of Instructional Specialist-10 Month for the Early Childhood Education department.
- On October 18, 2021 Valerie Fry was hired for the position of Instructional Coordinator/Analyst II for the CCBI department.
- On October 25, 2021 Silvia Marin Lopez was hired for the position of Department Technician II for the CCBI department.
- On November 1, 2021 Kelly Frank Allen was hired for the position of Department Specialist for the High School Partnerships department.

CHANGES

- On November 1, 2021 Israel Cortex Ramirez had a Change of Position and is now a Department Clerk for Chemeketa Cooperative Regional Library Service department.
- On November 1, 2021 Francisca E. Sandoval Juarez had a Change of Position and is now a Department Specialist for the Human Resources department.

RETIREMENTS

On October 31, 2021, Bonnie Perry retired from the bookstore. Bonnie was the Textbook Manager for a little over 10 years and has now returned to sunny California to spend time with her family. Bonnie gave an inspiring speech at the September Board of Education meeting. Bon Voyage, Bonnie!

NEW EMPLOYEE LUNCHEON

On October 21, 21, the CCA hosted a New Employee Luncheon via Zoom. CCA president Aaron King and most of the other board members answered questions on a variety of topics from ten new Chemeketa employees. The CCA delivered electronic gift cards to the guests from selected eateries.

CHEMEKETA COMMUNITY COLLEGE EXEMPT ASSOCIATION

Prepared by

Lynn Irvin, Vice President—Chemeketa Community College Exempt Association
Megan Cogswell, President—Chemeketa Community College Exempt Association

The Exempt Association is planning a food drive in November for the Salem campus food pantry.

Megan Cogswell earned a certificate in Diversity, Equity, and Inclusion from ECornell.

Megan Cogswell is now the interim Director of Corrections Education as well as the Director of Apprenticeship. Nol Cobb is now the program coordinator for both Corrections Education and Apprenticeship.

The exempt association board welcomes new member Taylor Cantonwine, Department/Project Coordinator/Analyst in the Institutional Advancement department.

STUDENT INITIATED FEE REPORT

Prepared by

Joel Gisbert, Coordinator—Civic Engagement
Mike Evans, Dean—Student Retention and College Life
Manuel Guerra, Executive Dean—Student Development and Learning Resources
Bruce Clemetsen, Vice President— Student Affairs

The college adopted a Student Initiated Fee (SIF) during the spring of 2021. Associated Students of Chemeketa (ASC) will be reporting annually, starting with the November board meeting, on the prior fiscal year regarding how the funds were used. Since the SIF was only implemented beginning summer term 2021, there has been no use of these funds.

The SIF has generated approximately \$58,000 from summer and fall enrollment. ASC is developing plans to use these funds for the purposes they proposed, including funding clubs, paying student leaders up to 20 hours per week, creating student activities and supporting up to four student legislative intern positions.

Joel Gisbert is working with Dianne McLaran and President Howard to define the parameters for the Legislative Intern program. The program will start off on a limited basis since there is not a full legislative session this year.

Mike Evans is working with Institutional Research and Reporting (IRR) to identify how much of the SIF funds are generated from each campus, with plans to return the appropriate amount to each campus to serve their student populations.

ADVISORY COMMITTEES FOR 2021–2022

Prepared by

Holly Nelson, Executive Dean—Regional Education and Academic Development
Marshall Roache, Executive Dean—Career and Technical Education
Michael Vargo, Vice President—Academic Affairs

Advisory committees play a significant role in the development of Chemeketa's educational programs. Each year, recognized and respected specialists representing a cross-section of their occupational fields are recruited from throughout the college's district to serve three-year terms on career and technical advisory committees. The members, with their understanding of the needs of employers and employees in the community, provide assistance in developing and maintaining programs and curricula which reflect the needs of the workplace. There are close to 335 community members serving on 29 college advisory boards. The members meet in their respective committees at least three times during the academic year, fall through spring term.

The College Board of Education will be asked to approve the Advisory Committee membership lists for 2021–2022 at the December board meeting.

Chemeketa Community College
Advisory Committees for 2021–2022

Role

Advisory committees play a vital role in advancing the college's preparation of a quality workforce to meet our district's employment needs. The committees serve as highly effective resources for continuous program improvement and evaluation. The influence of advisory committees in assisting the college to make wise decisions concerning the direction of career and technical education at Chemeketa is significant.

Advisory committees are composed of recognized and respected community members who represent a cross-section of their occupational field. College staff and current students also attend meetings to provide input on educational and workforce issues. Together, advisory committee members develop and implement an annual plan of work to assist programs in meeting the needs of career and technical students and to reflect the requirements of the work world.

Advisory Committees

Accounting
AgriBusiness Management
Anesthesia Technician
Automotive Technology
Building Inspection Technology
Business Management
Computer Information Systems
Criminal Justice
Diesel Technology
Dental Assisting
Drafting Technology
Early Childhood Education
Electronic Technologies and Robotics
Emergency Medical Technology
Fire Protection
Health Information Management
Hemodialysis Technician
Horticulture
Hospitality and Tourism Management
Human Services
Machining Technology
Medical Assisting
Nursing Education
Occupational Skills Training
Office Administration and Technology
Pharmacy Technology
Speech Language Pathology Assistant
Visual Communications
Welding Technology
Wine Studies

**Accounting Advisory Committee
2021-22**

Degrees and Certificates

Accounting Associate of Applied Science
Accounting Baccalaureate Preparation Certificate of Completion
Accounting Certificate of Completion
Payroll Certificate of Completion
Tax Preparation Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Member	Govender-Towle	Brian	Geffen Mesher, P.C.	Portland	Multnomah, Clackamas
Member	Hamilton	Robert	State of Oregon/Dept of Admin Services	Salem	Marion
Member	Jackson	Vickie	AccurAccounts	Keizer	Marion
Member	Miller	Veronica	Geffen Mesher, P.C.	Portland	Multnomah
Member	Nguyen	Beth	Geffen Mesher, P.C.	Portland	Multnomah
Member	Salinas-Oliveros	Rebecca	Chemeketa	Salem	Marion
Member	Wickstrom	Amanda	Geffen Mesher, P.C.	Portland	Multnomah
Member	Wu	Jack	Chemeketa		
Ex-Officio	Alvarez	Cleo	Chemeketa		
Ex-Officio	Teixeira	Denise	Chemeketa		
Recording Secretary	Butler	Trina	Chemeketa		
Executive Secretary	Tuss	Lana	Chemeketa		
Program Director	Taylor	R.	Chemeketa		

**AgriBusiness Management Advisory Committee
2021-22**

Degrees and Certificates

Non-credit Workforce Training

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Fitts	Joseph	CPA- Aldrich Advisors	Salem	Marion
Vice Chair	Wymore	Nick	Columbia Bank	Salem	Marion
Member	Duerst	Douglas	IOKA Farms, Inc.	Silverton	Marion
Member	Dusschee	Dan	Freedom Hill Vineyard	Dallas	Polk
Member	Goddik	Arne	Arne Goddik Farms	Dayton	Yamhill
Member	Kuenzi	Terry	Kuenzi & Company, LLC	Salem	Marion
Member	Stein	Ralph	Yamhill Vineyards	Yamhill	Yamhill
Member	Gamroth	Dennis	Pacific Risk Management, Inc.	Salem	Marion
Member	Beilke	Terry	Beilke Family Farms	Brooks	Marion
Member	Fitts	Joseph	Aldrich Advisors	Salem	Marion
Ex-Officio Dean	Ray	Tim	Chemeketa		
Ex-Officio Faculty	LaVine	Phil	Chemeketa		

**Anesthesia Technology Advisory Committee
2021-22**

Degrees and Certificates

Anesthesia Technology Associate of Applied Science

Role on Committee	Last Name	First Name	Organization	City	County
Member	Nevarés	Melissa	Salem Health	Salem	Marion
Member	Hoover	Denise	Salem Health	Salem	Marion
Member	Douglas	Angela	Salem Health	Salem	Marion
Member	Craft	Gregory	Salem Health	Salem	Marion
Member	Clark	Lisa	Willamette Valley Medical Center	McMinnville	Yamhill
Member	Bay	Nathan	Kaiser Permanente	Salem	Marion
Member	Baker	Darrell	Providence St. Vincent Medical Center	Portland	Washington
Ex-Officio	Pierce	Tim	Chemeketa		
Ex-Officio	Coker	Erika	Chemeketa		
Ex-Officio	Buckholz	Cheryl	Chemeketa		
Executive Secretary	West	Gary	Chemeketa		
Program Director	Kellogg	Sandi	Chemeketa		

**Automotive Technology Advisory Committee
2021-22**

Degrees and Certificates

Automotive Technology Associate of Applied Science

Automotive Body Repair Certificate of Completion

Automotive Entry Level Technician Certificate of Completion

Automotive Machining Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Pastre	Chris	Capitol Auto Group	Scio	Marion
Member	Bowyer-Gottfried	Amy	Oregon State Police Fleet Services	Aumsville	Marion
Member	Buchheit	Mathew	Howell Automotive	Silverton	Marion
Member	Gutierrez	Jose	Capital Transmission	Salem	Marion
Member	Jensen	Craig	Davison Auto Parts	Silverton	Marion
Member	Lucas	Shawn	Capitol Chevrolet Cadillac	Salem	Marion
Member	Luken	Malcolm	AJ's Auto Repair	Salem	Marion
Member	Peterson	Robert	Brooks Automotive	Brooks	Marion
Member	Ragan	Margaret	Northwest Automotive Trades Association	Portland	Statewide/Northwest Region
Member	Rife	Robert	AJ's Auto Repair	Aumsville	Marion
Member	Welsh	Mark	Armstrong Chevrolet and Subaru	McMinnville	Yamhill
Ex-Officio	Gastoni	Bill	Oregon State Penitentiary (Chemeketa Corrections Education)	Salem	Marion
Ex-Officio	Livermore	Doug	Sprague High School	Salem	Marion
Ex-Officio	Thiel	Noel	McKay High School	Salem	Marion
Ex-Officio	Melting	Mike	McNary High School	Salem	Marion
Ex-Officio	Carlson	Kip	Chemeketa		
Ex-Officio	Covey	Brian	Chemeketa		
Ex-Officio	Herrera-Perez	Eusebio	Chemeketa		
Ex-Officio	Kuhn	Gary	Chemeketa		
Ex-Officio	McLearn	Brian	Chemeketa		
Ex-Officio	Olheiser	Sam	Chemeketa		
Ex-Officio	Perkins	Daniel	Chemeketa		
Ex-Officio	Rogers	Doug	Chemeketa		
Program Dean	Cheyne	Larry	Chemeketa		
Recording Secretary	Monson	Suzanne	Chemeketa		

**Building Technology Advisory Committee
2021-22**

Degrees and Certificates

Building Inspection Technology Associate of Applied Science

Building Inspector Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Tamerhoulet	Rebai	City of Salem	Salem	Marion
Member	Carlson	Dan	City of Wilsonville	Wilsonville	Clackamas, Washington, Polk
Member	Mandal	Brad	City of Bend	Bend	Deschutes
Member	Jones	Daryl	City of Silverton	Silverton	Marion
Member	Kennedy	Jeff	City of Independence	Independence	Polk
Member	Phelps	Jason	City of Hillsboro Building Department	Hillsboro	Washington
Member	Piercy	Janell	City of Portland, Bureau of Development Services	Portland	Multnomah
Member	Scheid	Randy	Deschutes County	Redmond	Deschutes
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa-CWE		
Recording Secretary	Stahr	Kelli	Chemeketa-Polk		
Program Director	Miller	Glen	Chemeketa-Polk		

**Business Management Advisory Committee
2021-22**

Degrees and Certificates

Management Associate of Applied Science

Procurement and Supply Chain Management Associate of Applied Science

Procurement Management Certificate of Completion

Retail Management Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Member	Cobbs	Pam	MaPs Credit Union	Salem	Marion
Member	Jackson	Jay	DAS Policy	Salem	Marion
Member	Lamb	Sue	Dallas Retirement Village	Dallas	Polk
Member	Molyneaux	Erin	Phiz Spa	Salem	Marion
Member	Monhan	Sue	Western Oregon University	Monmouth	Polk, Marion
Member	Morris	John	Oregon State University	Corvallis	Benton
Member	Satak	Sarah	Kroger	Portland	Multnomah
Ex-officio	Aguirre	Blanca	Chemeketa		
Ex-Officio	Buchanan	Angelika	Chemeketa		
Ex-Officio	Hillyer	Rebecca	Chemeketa		
Ex-Officio	Jones	Jason	Chemeketa		
Ex-Officio	Lancaster	Diane	Chemeketa		
Ex-Officio	Narkon	Vicky	Chemeketa		
Ex-officio	Newton	Kristi	Chemeketa		
Ex-Officio	Prange	Teresa	Chemeketa		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa		
Recording Secretary	Butler	Trina	Chemeketa		
Executive Secretary	Edwards	Karen	Chemeketa		
Program Director	Taylor	R.	Chemeketa		

**Computer Information Systems Advisory Committee
2021-22**

Degrees and Certificates

Computer Systems and Information Technology Associate of Applied Science

Computer Programming Certificate of Completion

Systems Administrator and Network Security Certificate of Completion

Web Developer Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Gawne	Andrew	Dept of Consumer & Business Services	Salem	Marion
Vice Chair	Birkel	Judson	South Salem High School	Salem	Marion
Member	Hinds	Drew	Silver Falls School District	Silverton	Marion
Member	Miller	Jordan	PH Tech	Salem	Marion, Polk, Yamhill
Member	Rich	Kevin	Umpqua Bank	Hillsboro	Polk
Member	Rollins	Brian	Umpqua Bank	Hillsboro	Washington
Member	Smith	Greg	Salem-Keizer School District - West Salem High School	Salem	Marion, Polk
Member	Webb	Brandon	Lane ESD	Eugene	Lane
Member	Zavala	Francisco	Linn Benton Lincoln ESD	Albany	Linn/Benton
Member	Bradfield	Eric	Salem Keizer Public Schools	Salem	Marion
Ex-Officio	Hall	Matthew	Chemeketa		
Ex-Officio	Hiatt	Jonathan	Chemeketa		
Ex-Officio	Kraus	Donald	Chemeketa		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa		
Ex-Officio	Yamada	Zachary	Chemeketa		
Ex-officio	Alvarez	Cleo	Chemeketa		
Recording Secretary	Butler	Trina	Chemeketa		
Executive Secretary	Reininger	Mandy	Chemeketa		
Program Director	Taylor	R.	Chemeketa		

**Criminal Justice Advisory Committee
2021-22**

Degrees and Certificates

Corrections Associate of Applied Science
Criminal Justice Associate of Applied Science
Juvenile Justice Associate of Applied Science
Law Enforcement Associate of Applied Science
Basic Corrections Certificate of Completion
Basic Law Enforcement Certificate of Completion
Juvenile Corrections Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Daniel	Mark	Mt. Angel Police Department	Mt. Angel	Marion
Member	Arthur	Dylan	Oregon Board of Parole & Post-Prison Supervision	Salem	Marion
Member	Fergus	Levi	Newberg-Dundee Police Department	Newberg	Yamhill
Member	Haines	Isaiah	Monmouth Police Department	Monmouth	Polk
Member	Hightower	Tracie	Oregon Youth Authority	Salem	Marion
Member	Landers	Jeremy	Marion County Sheriff's Office	Salem	Marion
Member	Miller	Skip	Salem Police Department	Salem	Marion
Member	Plummer	Teresa	Oregon Dept of Corrections	Salem	Marion
Member	Taylor	Don	Turner Police Department	Turner	Marion
Recording Secretary	Sebern	Allison	Chemeketa-BRTC		
Program Dean	Birmingham	Jordan	Chemeketa-BRTC		
Executive Dean	Roache	Marshall	Chemeketa		

**Dental Assisting Advisory Committee
2021-22**

Degrees and Certificates

Dental Hygiene Bachelor of Science (Oregon Institute of Technology partnership)

Dental Assisting Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Carriger	Haylee	Kaiser Permanente	Salem	Marion
Vice Chair	Snyder	Dr. Luisa	Private Practice	Salem	Marion
Member	Ray	Dr. Tricia	Private Practice	Salem	Marion
Member	Mitchell	Dr. Leslie	Private Practice	Newberg	Yamhill
Member	Woolsey	Dr. Matthew	Private Practice	Dallas	Polk
Member	Zimmerman	Rachel	Dr. Eyre-Dental Practice	Salem	Marion
Ex-Officio	Lomax	Jillian	Chemeketa		
Ex-Officio	Hendrix	Paula	Chemeketa		
Ex-Officio	Del Real	Melissa	Chemeketa		
Ex-Officio	Branch	Marty	Chemeketa		
Ex-Officio	Radu	Kara	Chemeketa		
Ex-Officio	Rollins	Dr. Abigail	Chemeketa		
Program Dean	Kellogg	Sandi	Chemeketa		

Information-2
November 17, 2021
Diesel Technology Advisory Committee
2021-22

Degrees and Certificates

Diesel Technology AAS Degree

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Thomas	Patrick (Pat)	McCoy Freightliner	Salem, Portland	Marion, Multnomah
Vice Chair	Hidy	Steve	Peterson Cat	Salem	Marion
Member	Hiatt	Aaron	Pape Machinery	Salem	Marion
Member	Bishop	Bart	Peterson Cat	Salem	Marion
Member	Moser	Gary	Riverbend	Salem	Marion
Member	Smith	Jim	Pape Machinery	Beaverton	Washington
Member	Berg	Jon	WCA Diesel Instructor	Salem	Marion
Member	Chapman	Nick	Pape	Portland	Multnomah
Member	Sheldon	Randy	Peterson Cat - Recruiting	Salem	Marion
Member	Stoneking	Robert (Robbie)	Holt Ag Solutions	Silverton	Marion
Member	Bridge	Owen	Snap-On	Portland	Multnomah
Member	Warren	Jerry	TEC Equipment, Portland	Portland	Multnomah
Member	Ramseyer	Brad	McCoy Freightliner, Brooks	Brooks	Marion
Member	Smith	Rich	McCoy Freightliner, Brooks	Brooks	Marion
Recording Secretary	Sebern	Allison	Chemeketa-BRTC		
Program Dean	Birmingham	Jordan	Chemeketa-BRTC		
Program Chair	Ruby	Kevin	Chemeketa-BRTC		

**Drafting Technology Advisory Committee
2021-22**

Degrees and Certificates

Computer-Assisted Drafting (CAD) Associate of Applied Science

Architectural Drafting Certificate of Completion

Computer-Assisted Drafting (CAD) Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	DeLeon	Eric	Otak	Portland	Marion, Clackamas, Deschutes, Jackson, Lane, Multnomah
Member	Benthin	Lyndsay	Jacobs	Corvallis	Marion, Polk, Yamhill (multi-county/state, international)
Member	Daley	Sarah	AC + Co Architecture Community	Salem	Marion
Member	Dibble	Robert	Oregon Department of Transportation	Salem	Marion, Polk, Yamhill
Member	Galindo	Jahaziel	Galindo Drafting & Design, LLC	Salem	Marion
Member	Merritt	Josh	Lenity Architecture	Salem	Marion
Member	Tallan	Todd	Westech Engineering, Inc.	Salem	Marion
Member	Washburn	Chris	Valley Fabrication Corp.	Brooks	Marion
Ex-Officio	Tinnell	Rob	Career Technical Education Center	Salem	Marion
Ex-Officio	Borden	Tiffany	Chemeketa		
Ex-Officio	Carlson	Kip	Chemeketa		
Ex-Officio	Frank	Andrew	Chemeketa		
Ex-Officio	Kelly	Mike	Chemeketa		
Ex-Officio	Kuhn	Gary	Chemeketa		
Ex-Officio	Morgan	James	Chemeketa		
Ex-Officio	Watkins	Carmen	Chemeketa		
Program Dean	Cheyne	Larry	Chemeketa		
Recording Secretary	Monson	Suzanne	Chemeketa		

**Early Childhood Education Advisory Committee
2021-22**

Degrees and Certificates

Early Childhood Education Associate of Applied Science

Early Childhood Education Certificate of Completion

Infant/Toddler Certificate of Completion

Preschool Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Judge	Megan	Parent advisory representative	Salem	Marion
Member	Barrows	Wendy	Mid-Willamette Valley Community Action Head Start	Salem	Polk
Member	Hamilton	Tanya	Family Building Blocks	Salem	Marion
Member	Harnisch	Lisa	Early Learning Hub	Salem	Marion, Polk
Member	Suefert	Julie	Community Action Head Start	Salem	Marion, Polk
Member	Vandehey	Shannon	Community Action Child Care Resources	Salem	Marion, Polk, Yamhill
Member	Weatherly	Cheryl	Salem-Keizer Head Start	Salem	Marion
Ex-Officio	Carlson	Kip	Chemeketa		
Ex-Officio	Kuhn	Gary	Chemeketa		
Ex-Officio	Romaine	Erica	Chemeketa		
Ex-Officio	Trattner	Tamara	Chemeketa		
Ex-Officio	Yancey	Theresa	Chemeketa		
Recording Secretary	Butler	Trina	Chemeketa		
Executive Secretary	Ditterick	Pam	Chemeketa		
Program Dean	Taylor	R.	Chemeketa		

**Electronic Technologies and Robotics Advisory Committee
2021-22**

Degrees and Certificates

Electronic Engineering Technician Associate of Applied Science
Industrial Electronics Associate of Applied Science Option
Renewable Energy Management Associate of Applied Science Option
Electronics Certificate of Completion
Robotics Associate of Applied Science

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Cunningham	Joseph	Oregon Department of Transportation	Salem	Marion
Vice Chair	Grunberg	Keith	Hunter Communications	Keizer	Marion
Member	Bailey	Scott	Test Products International	Beaverton	Washington
Member	Bennett	Joan	Retired Industry Member	Salem	Marion
Member	Blair	Ray	CISCO Systems	Lake Oswego	Clackamas
Member	Haider	Laer	Oregon DHS, OHA	Salem	Marion
Member	Halleen	Eric	Fortinet	Salem	Marion
Member	Harris	Blain	Dallas Glass	Dallas	Polk
Member	Hughes	David	FLIR Systems	Wilsonville	Clackamas
Member	Luebbers	Dominic	Oregon State Police	Salem	Marion
Member	Robinson	Kenneth	Pepsi NW Beverages	Salem	Marion
Member	Pashley	Brian	Micro Systems Engineering, Inc.	Lake Oswego	Clackamas
Member	Rosanbalm	Michael	Unknown	Aumsville	Marion
Member	Scott	John	Truitt Bros. Inc.	Salem	Marion
Member	Schelske	Mike	Willamette Valley Pie Co.	Silverton	Marion
Member	Vargas	Eric	Oregon Department of Transportation	Salem	Marion
Member	Valadez	Selene	Tree Top, Inc	Woodburn	Marion
Ex-Officio	Carlson	Kip	Chemeketa		
Ex-Officio	Cobb	Nol			
Ex-Officio	Carlos Deloya	Juan	Chemeketa		
Ex-Officio	Greco	Steve	Chemeketa		
Ex-Officio	Hughes	Simone	Chemeketa		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa		
Ex-Officio	Sekafetz	Chuck	Chemeketa		
Ex-Officio	White	Roger	Chemeketa		
Program Dean	Cheyne	Larry	Chemeketa		

**Emergency Medical Technology Advisory Committee
2021-22**

Degrees and Certificates

Paramedicine Associate of Applied Science

Emergency Medical Technician Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Storms	Kim	Dallas EMS Division Chief	Dallas	Polk
Member	Black	Matt	Falck Ambulance	Salem	Marion
Member	Bohrer-Clancy	Jesse	Silverton Hospital	Silverton	Marion
Member	Fleck	Don	Public Member	Mt. Angel	Marion
Member	Grimes	Toni	Woodburn Ambulance	Woodburn	Marion
Member	Hanifan	Amy	McMinnville Fire Department	McMinnville	Yamhill
Member	Mauer	Adam	Santiam Hospital	Stayton	Marion
Member	Mayfield	Mike	Polk County Fire District #1	Independence	Polk
Member	McMann	Kyle	Marion County Fire District #1	Salem	Marion
Member	Russell	Ryan	Keizer Fire District	Keizer	Marion
Member	Fear	Aubrey	Metro West Ambulance	Hillsboro	Washington
Recording Secretary	Sebern	Allison	Chemeketa-BRTC		
Program Dean	Birmingham	Jordan	Chemeketa-BRTC		
Executive Dean	Roache	Marshall	Chemeketa		

**Fire Protection Technology Advisory Committee
2021-22**

Degrees and Certificates

Fire Prevention Associate of Applied Science

Fire Suppression Associate of Applied Science

Fire Service Supervision and Management Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Blanco	Hector	Keizer Fire District	Keizer	Marion
Member	Cane	Jason	Oregon Office of State Fire Marshal	Salem	Marion
Member	Hadley	Greg	Salem Fire Department	Salem	Marion
Member	Haven	Alex	Newberg Fire	Newberg	Yamhill
Member	Hoxie	Sean	Dallas Fire Department	Dallas	Polk
Member	Hume	Alan	Sublimity Fire District	Sublimity	Marion
Member	McMann	Kyle	Marion County Fire District #1	Salem	Marion
Member	Olsen-Fink	Julie	DPSST	Salem	Marion
Member	Schulze	Damon	Sheridan Fire District	Sheridan	Yamhill

**Health Information Management Advisory Committee
2021-22**

Degrees and Certificates

Health Information Management Associate of Applied Science

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Brainard	Susan	Santiam Hospital	Stayton	Marion
Vice Chair	Robinson	Alice	Legacy Health	Salem	Marion
Member	Burkett	Floyd	Department of Corrections OSCI/SCI/MCCF/OSP-M	Salem	Marion
Member	Deaton	Kathy	WVP Medical Group	Dallas	Polk
Member	Irving	Loretta	OSCO/SCI/MCCF, Health Services	Salem	Marion
Member	Layton	Michelle	Salem Clinic	Salem	Marion
Member	Smith	Adriene	Salem Clinic	Salem	Marion
Member	Speers	Lisa	WVP Boulder Creek Clinic	Salem	Marion
Ex-Officio	Craig	Guy	Chemeketa		
Ex-Officio	Davis	Cheryl	Chemeketa		
Ex-Officio	Gillespie	Lori	Chemeketa		
Ex-Officio	Hendrix	Paula	Chemeketa		
Executive Secretary	Ellis	Jane	Chemeketa		
Program Dean	Kellogg	Sandi	Chemeketa		

**Hemodialysis Technology Advisory Committee
2021-22**

Degrees and Certificates

Hemodialysis Technician Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Member	Beatty	Kendall	Fresenius Medical Care	Beaverton	Washington
Member	Chan	Dexter	Fresenius Medical Care	Beaverton	Washington
Member	Gomez	Debbie	Fresenius Medical Care	Beaverton	Washington
Member	Kaczor-Roach	Stacy	DaVita	Salem	Marion
Member	Mohindra	Misha	Unlisted		
Member	Rodriguez	Trish	DaVita	Portland	Multnomah
Member	Sheeley	Kyle	DaVita	Portland	Multnomah
Member	Stowell	Casey	Fresenius Medical Care	Beaverton	Washington
Member	Brown	Melissa	DaVita	McMinnville	Yamhill
Ex-Officio	Knofler	BJ	Chemeketa		
Ex-Officio	Menning	Adam	Chemeketa		
Ex-Officio	Szudarski	Loan	Chemeketa		
Program Dean	Davis	Paul	Chemeketa-Yamhill Valley Campus	McMinnville	Yamhill

**Horticulture Advisory Committee
2021-22**

Degrees and Certificates

Horticulture Associate of Applied Science

Horticulture Associate of Science

Crop Health Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Tancredi	Val	Retired Irrigation Consultant	Salem	Marion
Chair	Zielinski	Josh	Alpha Nursery	Salem	Marion
Member	Bailey	Rod	Alder Springs Enterprises	Salem	Marion
Member	Burk	Taylor	Heritage Seedling Service	Silverton	Marion
Member	Binning	Victoria	Oregon State University	Corvallis	Benton
Member	Hibbard-Swanson	Jared	Marion-Polk Food Share	Salem	Marion
Member	Knobloch	Brenda	Salem-Keizer Education Foundation	Salem	Marion
Member	Stone	Jeff	Oregon Association of Nurseries	Wilsonville	Clackamas
Member	Smith	Brian	City of Salem Parks	Salem	Marion
Ex-Officio	Chernoh	Erica	Chemeketa		
Ex-Officio Faculty	Schilling	Joleen	Chemeketa		
Ex-Officio Faculty	Hensel	Kaley	Chemeketa		
Program Director	Ray	Tim	Chemeketa		

**Hospitality and Tourism Management Advisory Committee
2021-22**

Degrees and Certificates

Hospitality and Tourism Management Associate of Applied Science

Event Management Certificate of Completion

Food and Beverage Management Certificate of Completion

Lodging Management Certificate of Completion

Tourism and Travel Management Certification of Completion

Hospitality and Tourism Management Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Member	Campuzano	Kara	KC Creative	Salem	Marion
Member	Dodge	Ron	Oregon Department of Education	Salem	Marion
Member	Erickson	John	MERC	Portland Metro	Multnomah
Member	Fahey	Ryan	Spirit Mountain	Grand Ronde	Polk
Member	Highfill	Summer	Oregon Charter Academy	Salem	Marion
Member	Hosley	Jamie	Best Western Wilsonville	Wilsonville	Clackamas
Member	Huey	Sean	Spirit Mountain	Grand Ronde	Polk
Member	Knapp	Jeff	Visit McMinnville	McMinnville	Yamhill
Member	McColly	Marla	ORLA	Wilsonville	Clackamas
Member	Neskahi	Kinji	Hilton	Salem	Marion
Member	Paraskevas	Alex	Sedcor	Independence	Polk
Member	Perle	Ben	Atticus Hotel	McMinnville	Yamhill
Member	Popkin	Wendy	WCVA	Hillsboro	Washington
Member	Scott	Steve	Evergreen ASM	McMinnville	Yamhill
Member	Smith	Matt	Independence Hotel	Independence	Polk
Member	Sittisupachoke	Jeff	Spirit Mountain	Grand Ronde	Polk
Program Chair	Aebi	Eric	Chemeketa		
Program Dean	Davis	Paul	Chemeketa		

**Human Services Advisory Committee
2021-22**

Degrees and Certificates

Addiction Studies Associate of Applied Science

Social Services Associate of Applied Science

Direct Support Specialist of Applied Sciences

Addiction Counselor Certification Preparation Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Member	Blea	Phillip	Marion County Behavioral Health	Salem	Marion
Member	Deets	Kyle	Catholic Community Services	Salem	Marion
Member	Erb	Ashley	Shangri-La	Salem	Marion
Member	Hill	Beth	Shangri_La	Salem	Marion
Member	Jenne	Maureen	Emergence Addiction & Behavioral Therapies	Eugene	Lane
Member	Lief	Jennifer	Polk County Mental Health & Addiction Services	Dallas	Polk
Member	Miller	Kyle	Family Services Specialist MWVCAA Headstart and EHS	Salem	Marion
Member	Northcott	Kevin	Bridgeway Recovery Services	Salem	Marion
Member	Pritt	Tanya	Milestones Family Recovery	Corvallis	Benton
Member	Salazar-Allen	Jackie	Partnerships in Community Living, Inc.	Salem	Marion
Ex-Officio	Steele	Shaunah	Chemeketa		
Ex-Officio Faculty	Steiger	Christina	Chemeketa		
Ex-Officio Faculty	Davis	Peter	Chemeketa		
Ex-Officio Faculty	Martinez	Yolanda	Chemeketa		
Ex-Officio	Pierce	Tim	Chemeketa		
Program Dean	Kellogg	Sandi	Chemeketa		

**Machining Technology Advisory Committee
2021-22**

Degrees and Certificates

Computer-Aided Design/Computer-Aided Manufacturing (CAD/CAM) Associate of Applied Science

Computer-Aided Manufacturing (CAM) Fundamentals Certificate of Completion

Computer Numerically Controlled (CNC) Operator Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Member	Amsden	Chris	Allied Systems	Sherwood	Washington
Member	Davis	Jeremiah	A-dec, Inc.	Newberg	Yamhill
Member	De La Rosa	AJ	The Sexton Corporation	Salem	International
Member	Grob	Andreas	SECO Tools, LLC	Tualatin	Washington
Member	Hickman	Jim	West Salem Machinery	Salem	Polk
Member	Jones	Travis	Innovative Manufacturing and Design (IMD)	Silverton	Marion
Member	Keyser	Mike	Hill Brothers Machine	Salem	Marion
Member	Mead	Brian	Allied Systems	Sherwood	Washington
Member	Ulven	Dan	Ulven Companies	Hubbard	Marion
Member	Whitfield	Michael	Northwest UAV	McMinnville	Yamhill
Member	Witmer	Steve	DMG Mori	Salem	Marion
Alternate Member	Marsh	David	DMG Mori	Lake Oswego	Marion
Ex-Officio	Cameron	Jeffrey	Chemeketa		
Ex-Officio	Carlson	Kip	Chemeketa		
Ex-Officio	Harbord	Doug	Chemeketa		
Ex-Officio	Hibbeler	Duane	Chemeketa		
Ex-Officio	Kintz	Tom	Chemeketa		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa		
Ex-Officio	Schnider	Sheldon	Chemeketa		
Program Dean	Cheyne	Larry	Chemeketa		
Recording Secretary	Monson	Suzanne	Chemeketa		

**Medical Assisting Advisory Committee
2021-22**

Degrees and Certificates

Medical Assisting Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Powers	Nichole	Kaiser Permanente	Salem	Marion
Vice Chair	Deaton	Kathy	WVP Medical Group	Dallas	Polk
Member	Blair	Tashina	Grand Ronde	Grand Ronde	Polk
Member	Easterly	Kenna	Willamette Valley Clinics	McMinnville	Yamhill
Member	Eldridge	Michelle	WVP Medical Group	Salem	Marion
Member	Irving	Loretta	OSCI	Salem	Marion
Member	Kunis	Debbie	West Hills Healthcare	McMinnville	Yamhill
Member	Opitz	Heather	West Hills Healthcare	McMinnville	Yamhill
Member	Pollard	Kimberly	Salem Clinic	Salem	Marion
Member	Turnidge	Pearl	Willamette ENT	Salem	Marion
Member	Lares	Judy	Woodburn Pediatric	Woodburn	Marion
Member	Martinez	Celina	Woodburn Pediatric	Woodburn	Marion
Member	King	Marcie	WVMC	McMinnville	Yamhill
Member	Alinari	Shelli	Santiam Health	Corvallis	Benton
Member	Bone	Michael	WVMC	McMinnville	Yamhill
Member	A	Melissa	Cascade Foot Center	Salem	Marion
Member	McGregor	Wendy	WVP Health	Salem	Marion
Member	Behrend	Lisa	PMC	McMinnville	Yamhill
Member	Maxwell	Bailie	PMC	McMinnville	Yamhill
Member	Nichols	Caitlin	Silver Falls Dermatology	Salem	Marion
Member	Yang	Linda	Silver Falls Dermatology & Allergy	Salem	Marion
Member	Koepplin	Tracie	PMC	McMinnville	Yamhill
Member	Konzelman	Megan	Samaritan Health	Corvallis	Benton
Member	Croxford	Cristen	PMC	McMinnville	Yamhill
Member	Rosenwig	Tamantha	PMC	McMinnville	Yamhill
Member	Nelson	BillieJo	Providence	Newberg	Yamhill
Member	Kenaston	Alicia	Santiam Health	Stayton	Marion
Member	Detrick	Harmoney	Santiam Health	Stayton	Marion
Member	Fraser	Linda	Santiam Health	Stayton	Marion
Program Dean	Davis	Paul	Chemeketa Yamhill Valley Campus	McMinnville	Yamhill

**Nursing Education Advisory Committee
2021-22**

Degrees and Certificates

Nursing Associate of Applied Science

Practical Nursing Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Irving	Loretta	Oregon Department of Corrections	Salem	Marion
Vice Chair	Sheets	Geralyn	Silverton High School	Silverton	Marion
Member	Blair	Damion	Oregon State Hospital	Salem	Marion
Member	Carver	Sabrina	Providence Benedictine Nursing Center	Mt. Angel	Marion
Member	Luco	Tess	Samaritan Health Services	Corvallis	Benton
Member	McCallum	Angi	Dallas Retirement Village	Dallas	Polk
Member	Raikes	Christopher	Oregon State Hospital	Salem	Marion
Member	Rivera	Amanda	Mckay High School Health Occupations	Salem	Marion
Member	Rothenberger	Katrina	Marion County Health Department	Salem	Marion
Member	Scheel	Julianne	Willamette Valley Medical Center	McMinnville	Yamhill
Member	Schoenthal	Dawne	Samaritan Health Services	Corvallis	Benton
Member	Shaw	Roxanne	Samaritan Health Services	Corvallis	Benton
Member	Shubin	Desi	Willamette Valley Medical Center	McMinnville	Yamhill
Member	Smith	Paul	Linfield University	McMinnville	Yamhill
Member	Wolfe	Sarah	Salem Hospital	Salem	Marion
Ex-Officio	Coker	Erika	Chemeketa		
Ex-Officio Faculty	Kittelton	Lorene	Chemeketa		
Ex-Officio Faculty	Mohn-Brown	Elaine	Chemeketa		
Ex-Officio	Pierce	Tim	Chemeketa		
Ex-Officio	Steele	Shaunah	Chemeketa		
Ex-Officio	Zunin	Mike	Chemeketa		
Program Dean	Kellogg	Sandi	Chemeketa		

**Occupational Skills Training Advisory Committee
2021-22**

Degrees and Certificates

Occupational Skills Training Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Mallery	Elizabeth	Vocational Rehabilitation Services, South Salem	Salem	Marion, Polk
Member	Canida	Karla	Youth Transition Program, Salem- Keizer School District	Salem	Marion, Polk
Member	Garren	Steve	Oregon DMV	Salem	Marion
Member	Johnson	Neil	Worksource Oregon	Salem	Marion, Polk, Yamhill
Member	Machado	Jessica	US Department of Veterans Affairs	Eugene	Statewide
Member	Marinos	Deborah	Adaptability for Life	Silverton	Marion
Member	McKenzie	Lee	Marion-Polk Food Share	Salem	Marion, Polk
Member	Nichols	Marilyn	Oregon State Hospital	Salem	Marion
Member	Sisemore	Linda	Vocational Rehabilitation Services, North Salem	Keizer	Marion, Polk, Yamhill
Member	Straub	Michaela	Youth Transition Program, Silver Falls School District	Silverton	Marion
Member	Ulrich	Marilyn	Oregon Employment Department	Salem	Statewide
Alternate Member	Dodsworth	Martha	Vocational Rehabilitation Services, North Salem	Keizer	Marion
Alternate Member	DuBois	Angela	US Department of Veterans Affairs	Portland	Multnomah
Alternate Member	Duchateau	Kathleen	Youth Transition Program, Salem- Keizer School District	Salem	Marion
Alternate Member	Emly	Shak	US Department of Veterans Affairs	Portland	Multnomah
Alternate Member	Motes	Vassa	Youth Transition Program, Salem- Keizer School District	Salem	Marion
Alternate Member	Nieblas	Marina "Lisa"	Oregon DMV	Salem	Marion
Alternate Member	Pfeiffer	Allen	Marion-Polk Food Share	Salem	Marion, Polk
Alternate Member	Rogers	Anna	Youth Transition Program, Salem- Keizer School District	Salem	Marion
Alternate Member	Willhite	Rebekah	Youth Transition Program, Salem- Keizer School District	Salem	Marion
Alternate Member	Wolcott	Sherry	Oregon Employment Department	Salem	Marion
Alternate Member	Zambrano	Brenda	US Department of Veterans Affairs	Portland	Multnomah
Ex-Officio	Aguirre	Blanca	Chemeketa		
Ex-Officio	Alexander	Karen	Chemeketa		
Ex-Officio	Horsfall	Jackson	Chemeketa		
Ex-Officio	Noah	Mark	Chemeketa		
Ex-Officio	West	Gary	Chemeketa		
Program Dean	Cheyne	Larry	Chemeketa		
Recording Secretary	Monson	Suzanne	Chemeketa		

**Office Administration and Technology Advisory Committee
2021-22**

Degrees and Certificates

Administrative Office Professional Associate of Applied Science
Accounting Administrative Assistant Associate of Applied Science Degree
Medical Administrative Assistant Associate of Applied Science
Legal Administrative Assistant Associate of Applied Science
Virtual Office Assistant Associate of Applied Science Degree Option
Business Software Certificate of Completion
Business Technology Certificate of Completion
Office Fundamentals Certificate of Completion
Virtual Office Assistant Certificate of Completion
Legal Office Assistant Certificate of Completion
Micro Business Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Member	Adkins	Michele	Salem Electric	Salem	Marion, Polk
Member	Alderin	Stefanie	Westech Engineering, INC	Salem	Marion
Member	Gregg	Mel	City of Woodburn	Woodburn	Marion
Member	Kile	Sarah	Oregon Division of Financial Regulation	Salem	Marion
Member	Mendez	Susi	Keri, Trask, Lazarus Law Offices	Salem	Marion
Member	Noriega	Yesenia	City of Salem	Salem	Marion
Member	O'Mara	Lori	Marion County Sheriff Department	Salem	Marion
Ex-Officio	Johansen	Barbara	Chemeketa		
Ex-Officio	Salinas-Oliveras	Rebecca	Chemeketa		
Ex-Officio	Sessions	Patti	Chemeketa		
Ex-Officio	Stephens	Nancy	Chemeketa		
Recording Secretary	Butler	Trina	Chemeketa		
Executive Secretary	Monson	Bryan	Chemeketa		
Program Director	Taylor	R.	Chemeketa		

**Pharmacy Technology Advisory Committee
2021-22**

Degrees and Certificates

Pharmacy Management Associate of Applied Science

Pharmacy Technician Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Christopher	Elizabeth	Pharmacy Technician	Portland	Multnomah
Vice Chair	Aysheh	Nesreen	Pharmacy Technician	Salem	Marion
Member	Grant	Amber	Pill Box	Silverton	Marion
Member	Howery	Linda		Salem	Marion
Member	McClain	Jacob	Fred Meyer	South Salem	Marion
Member	Test	Jarel	Safeway	South Salem	Marion
Member	Wells	Kenneth	Oregon State University	Junction City	Lane
Member	Zimmerman	Steven	Salem Hospital	Salem	Marion
Ex-Officio Faculty	Clark	Corey	Chemeketa		
Ex-Officio	Coker	Erika	Chemeketa		
Ex-Officio Faculty	Buckholz	Cheryl	Chemeketa		
Ex-Officio	Pierce	Tim	Chemeketa		
Ex-Officio	Steele	Shaunah	Chemeketa		
Program Dean	Kellogg	Sandi	Chemeketa		

**Speech-Language Pathology Assistant Advisory Committee
2021-22**

Degrees and Certificates

Speech-Language Pathology Assistant Associate of Applied Science

Speech-Language Pathology Assistant Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	Price	Jennie	Intermountain ESD	Pendleton	Umatilla
Member	Gage	Susan	Salem Keizer School District	Salem	Marion
Member	Roberts	Heidi	Shepherd Health Care System	Hermiston	Umatilla
Program Dean	Davis	Paul	Chemeketa-Yamhill Valley Campus	McMinnville	Yamhill

**Visual Communications Advisory Committee
2021-22**

Degrees and Certificates

Graphic Design Associate of Applied Science
Multimedia Arts Associate of Applied Science

Role on Committee	Last Name	First Name	Organization	City	County
Member	Miranda	Jason	Trusty Switchblade	Salem	Marion
Member	Cardwell	Duane	Cardwell Creative	Salem	Marion
Member	Lloyd	Beth	Oregon Lottery	Salem	Marion
Member	Schelar	Brooke	Common Era Collective	Salem	Marion
Member	Thomas	Vin	Fixel	Salem	Marion
Member	Walker	Griffen	Oregon Secretary of State Office	Salem	Marion
Member	Wright	Mike	Willamette University	Salem	Marion
Student	Hoppenstead	Anne-Marie	Chemeketa	Salem	Marion
Student	Hume	Brandon	Chemeketa	Salem	Marion
Ex-Officio	Carlson	Kip	Chemeketa		
Ex-Officio	Harkema	Julian	Chemeketa		
Ex-Officio	Hoelter	Peter	Chemeketa		
Member	MacDonald	Kristen	Chemeketa		
Ex-Officio	Malley	Bret	Chemeketa		
Ex-Officio	Martell-Straight	Cathy	Chemeketa		
Ex-Officio	Alvarez	Guido	Chemeketa		
Recording Secretary	Butler	Trina	Chemeketa		
Program Director	Taylor	R.	Chemeketa		

**Welding Technology Advisory Committee
2021-22**

Degrees and Certificates

Welding Fabrication Associate of Applied Science

Welding Certificate of Completion

Arc Welding Certificate of Completion

MIG Welding Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Vice Chair	Johnson	Marty	Self-employed	Salem	Marion
Member	Bender	Bob	Retired industry member	Salem	Marion
Member	Fery	Eric	Ag Chains Plus, Inc.	Sublimity	Marion
Member	Harris	Sam	GK Machine	Salem	Marion
Member	Jones	Douglas	Zephyr Engineering	Salem	Marion
Member	Torresdal	Jerald	Career Technical Education Center (CTEC)	Silverton	Marion
Member	Valarida	Ron	Valley Fab Corporation	Brooks	Marion
Alternate Member	Yakis	Karl	Valley Fab Corporation	Brooks	Marion
Ex-Officio	Carlson	Kip	Chemeketa		
Ex-Officio	Grassman	Gary	Chemeketa		
Ex-Officio	Joseph	Brian	Chemeketa		
Ex-Officio	Keechle	Brian	Chemeketa		
Ex-Officio	Louie	Lisa	Chemeketa		
Ex-Officio	Myers	Mike	Chemeketa		
Ex-Officio	Salinas-Oliveros	Rebecca	Chemeketa		
Program Dean	Cheyne	Larry	Chemeketa		
Recording Secretary	Monson	Suzanne	Chemeketa		

Information-2
November 17, 2021

**Wine Studies Advisory Committee
2021-22**

Degrees and Certificates

Vineyard Management Associate of Applied Science

Winemaking Associate of Applied Science

Vineyard Operations Certificate of Completion

Wine Hospitality Operations Certificate of Completion

Role on Committee	Last Name	First Name	Organization	City	County
Chair	O'Brien	Betty	Elton Vineyards	Salem	Marion
Member	Beck	Jeanne	Crawford Beck Vineyard	Amity	Polk
Member	Boskov	Bree	Oregon Wine Board	Portland	Multnomah
Member	Casteel	Ted	Bethel Heights Vineyards	Salem	Marion
Member	Chambers	Marie	Oregon Wine Board	Portland	Multnomah
Member	Crank	Don	Hawks View Vineyards	Sherwood	Washington
Member	Spearman-Eskelsen	Nicole	Salem Keizer Public Schools	Salem	Marion
Member	Ford	Lowell	Illahe Vineyards	Salem	Marion
Member	Jagle	Gabriel	Scenic Valley Farms	Gervais	Marion
Member	Keegan	Eugenia	Jackson Family Wines	Yamhill	Yamhill
Member	Moore	Shane	Northwest Vineyard Service	Amity	Polk
Member	Olson	Mary	Airlie Winery and Dunn Forest Vineyard	Monmouth	Polk
Member	Panichkul	Victor	Stoller Family Estate	Dayton	Yamhill
Member	Rasch	Gary	Bjornson Wine	Salem	Marion
Member	Skinkis	Patricia A.	Oregon State University	Corvallis	Benton
Member	Thomson	Steve	Cristom Vineyards	Salem	Marion
Member	West	Paden	Isabelle Meunier Consulting	McMinnville	Yamhill
Member	Vidrine	Cheney	Union Wine Company	Tualatin	Washington
Member	Weichold	Karl	Stoller Family Estate	Dayton	Yamhill
Ex-Officio Faculty	Brose	Johnny	Chemeketa-Eola		
Ex-Officio Faculty	Berenguer	Bryan	Chemeketa-Eola		
Recording Secretary	Jensen	Megan	Chemeketa-Eola		
Program Dean	Davis	Paul	Chemeketa-Eola		

STRATEGIC PLAN

Prepared by

Julie Peters, Dean—Academic and Organizational Effectiveness

Mike Vargo, Vice President—Academic Affairs

Jessica Howard, President/ Chief Executive Officer

The strategic planning process makes connections between the college's core themes, indicators and measures, unit plans, and budgets. It has been designed to align college initiatives toward mission fulfillment, track success, and provide avenues for continuous improvement over a seven-year period.

Chemeketa uses a seven year planning cycle, aligned with the accreditation process. This marks the final year of the current cycle (covering 2015–2022). An overview of the 2020–2021 Strategic Plan will be shared during the board meeting.

Chemeketa Community College 2021-2022 Strategic Plan

Covering 2015-2022



Updated October, 2021

Mission

Chemeketa provides opportunities for students to explore, learn, and succeed through quality educational experiences and workforce training.

College Vision

Chemeketa will be a catalyst for individuals, businesses, and communities to excel in diverse and changing environments.

College Values

Collaboration. We collaborate to ensure purposeful and effective programs and services that support all students. We welcome diverse perspectives and encourage the free exchange of ideas.

Diversity. We are a college community enriched by the diversity of our students, staff, and community members. Each individual and group has the potential to contribute in our learning environment. Each has dignity. To diminish the dignity of one is to diminish the dignity of us all.

Equity. We promote a just and inclusive environment in which all individuals receive equitable support to reach their full potential. We do this through fair treatment, access, opportunity, and advancement for all, which aims to identify and eliminate barriers that have prevented the full participation of some groups.

Innovation. We innovate through reflection, analysis, and creativity. We design quality instruction, programs, and services to prepare students to meet the changing needs of our communities in a global society.

Stewardship. We act with personal and institutional accountability for the responsible use of environmental, financial, and human resources to meet the needs of current students without compromising the needs of future generations of students.

Core Themes

Academic Quality

Quality programs, instruction, and support services are provided to students.

- Academic Programs and service areas participate in regular continuous improvement processes to ensure high quality.
- Students and business clients are satisfied with their educational experiences.
- Facilities with up to date technology and equipment create an enriched learning environment.
- Courses and programs align with academic and industry standards.
- The college hires a well-qualified workforce and invests in professional development and training.

Access

A broad range of educational opportunities and workforce training is provided to students in pursuit of their goals.

- Students have access to skill building courses to enter college level courses or to join the workforce.
- Students have access to courses leading to degree completion.
- College initiatives limit costs of attending college.
- Student population reflects the adult population in the college's service area.
- College employee groups reflect the student population race/ethnicity

Core Themes (continued)

Community Collaborations

Instruction, training, and workforce development are provided through collaboration with education partners, businesses, and community groups.

- Collaborations with other educational institutions encourage college enrollment and workforce development.
- Workforce training and educational programs, business and consultation enhance economic development.
- Community leaders, business and industry professionals, in collaboration with college staff, shape program development and quality.

Student Success

Students progress and complete their educational goals.

- Students receive support services for completion of educational goals.
- Students successfully complete courses.
- Students are retained and progress to the next level of coursework.
- Students achieve their educational intent.
- Students transition to universities or enter the workforce.
- Students have access to co-curricular activities that support their educational goals.

Glossary of Abbreviations

- AA - Academic Affairs Division
- CAPS - Initiative directly related to Chemeketa Accelerated Pathways to Success
- CSSD - College Support Services Division
- CTE - Career and Technical Education
- ET - Executive Team
- GETS - General Education and Transfer Studies
- GOV - Governance and Administration Division
- GP - Initiative directly related to Guided Pathways
- HSI - Hispanic Serving Institution
- READ - Regional Education and Academic Development
- SA - Student Affairs Division
- SDLR - Student Development and Learning Resources
- YVC - Yamhill Valley Campus

Definitions

- Strategic Priority - A high-level, long-term area of focus for the college leading to mission fulfillment
 - Strategic Initiative - Highest priority effort/action that the college will take to make progress toward strategic priorities and ultimately attainment of mission fulfillment
 - Academic Initiative - Effort/action led by the AA or SA division to make progress toward a strategic initiative, strategic priority, or for other critical continuous improvements
 - Operational Initiative - Effort/action led by the GOV or CSSD divisions to make progress toward a strategic initiative, strategic priority, or for other critical continuous improvements
 - Annual Milestone - Desired status of strategic initiative at the end of the current academic year, intended to signal appropriate progress towards 2022 targets
 - Implementation Timeline - Intended schedule of active work on initiative
-

About the Strategic Plan

College activities are aligned with mission fulfillment through a planning process that tracks success and provides avenues for continuous improvement actions. In prior years, this plan was organized by core theme. Beginning 2020-2021, Chemeketa transitioned its planning organization to strategic priorities. The strategic plan is organized into high-level strategic and operational initiatives grouped by strategic priority. Completed initiatives from prior years of this strategic planning cycle are listed at the end of each section.

Strategic Priorities



The strategic priorities of Student Experience, Access & Equity, and Academic Excellence collectively contribute to the overarching priority of Student Success, and mission fulfillment.

The strategic plan is organized by Strategic Priority. Each priority contains two strategic initiatives for this academic year.

An abbreviated version of the Strategic plan is located on the college website at: www.chemeketa.edu/about/student-success

Section 1: Strategic Initiatives

Academic Excellence: Strategic Initiatives

Faculty and staff provide students with high quality and relevant programs, instruction, and support services.

Oversight: Academic Standards Advisory Council

Strategic Initiative: Learning Outcomes and Assessment (GP)						Value: Innovation		
Activity Timeline:	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	

All academic programs will develop and implement an assessment plan that follows a regular cycle of student learning outcomes assessment and evaluation for the purpose of continuous improvement and student success.

Executive Sponsor: Vice President Academic Affairs, Executive Dean General Education & Transfer Studies

Identified Stakeholders: President, Executive Dean Regional Education & Academic Development, Executive Dean Career & Technical Education, Dean Academic & Organizational Effectiveness, Academic Standards Advisory Council

2021-22 Planned Activities

- Work with academic areas to finalize and implement three year assessment plans and transition most assessment activities into Canvas software.
- Gather all assessment data into a unified analytics dashboard. Disaggregate assessment data to ensure equitable student learning is occurring.
- Implement annual practice of faculty outcome assessment analysis leading to course, program and instructional continuous improvement.
- Hold discussions between service and academic areas to identify student experience opportunities tied to learning outcomes, both inside and outside of the classroom.
- Work with faculty to explore establishing institutional learning outcomes that would apply to all degrees.

2021-22 Annual Milestone

- All programs and disciplines have assessment results in one common repository
- All academic areas are regularly and broadly assessing, reporting and analyzing outcomes

Institutional Indicators

1. Chemeketa students demonstrate academic mastery of their chosen program outcomes.

2021-2022 Chemeketa Community College Strategic Plan

Strategic Initiative: Workforce Relevance						Value: Collaboration	
Activity Timeline:	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022

Collaborate with education partners, businesses, and community groups to inform viable and relevant instruction, workforce development and training.

Executive Sponsor: Vice President Academic Affairs

Identified Stakeholders: Executive Dean Regional Education & Academic Development, Executive Dean Career & Technical Education, Executive Director Foundation, Marketing & Public Relations; Director Community Relations

2021-22 Planned Activities

- Increase offerings of cultural competency certifications available to the public
- Prepare to offer Applied Baccalaureate degree in Leadership and Management
 - Hire faculty
 - Develop curriculum
 - Develop marketing plan
- Develop dual credit opportunities in CTE programs
- Identify methods to best use advisory committees, maximizing their effectiveness and communication between academic areas and local businesses.
 - Curricular adjustments
 - Meet industry needs
 - Change approach
- Explore new opportunities for non-credit workforce training

2021-22 Annual Milestone

- Increased number of CTE faculty who have completed a cultural competency certificate.
- Increased cooperation between academic areas, within and across divisions, to develop well-coordinated scheduling and curriculum.
- State and NWCCU approval processes have been completed in order to offer the first Applied Baccalaureate
- The number of non-credit workforce training opportunities and non-credit workforce training certificates has been increased
- The number of college credit now and early college CTE related course offerings across the district has been increased

Institutional Indicators
1. Chemeketa students demonstrate academic mastery of their chosen program outcomes.
2. Chemeketa students are able to find meaningful employment after attending Chemeketa.

2021-2022 Chemeketa Community College Strategic Plan

Access & Equity: Strategic Initiatives

Chemeketa prioritizes equal access and success for minoritized and historically marginalized students by institutionalized practices that promote equitable outcomes for all students.

Oversight: Diversity Advisory Council

Strategic Initiative: Equity and Inclusion						Value: Equity	
Activity Timeline:	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022

Through the framework of Guided Pathways, identify and address college processes and practices leading to equity gaps in student access and success. Develop new tools and practices to diversify college workforce. Build capacity through professional development to identify and address equity gaps and enhance cultural competency.

Executive Sponsors: President, Chief Diversity Officer

Identified Stakeholders: Associate Vice President Human Resources, Academic and Student Affairs Executive Deans, Diversity Advisory Council

2021-22 Planned Activities

Campus Climate

- Strategically identify which data should be regularly displayed in a disaggregated format. Develop a plan for identifying and communicating disaggregated data for the purposes of identifying and closing equity gaps.
- Develop and implement required employee training on respectful workplace interaction and communication

Diversity Hiring

- Implement Diversity Hiring Plan
- Explore how our classified staff promote into positions - provide skillbuilding opportunities for Chemeketa employees
- Develop a faculty mentorship program in collaboration with the Center for Academic Innovation

Cultural Competency

- Provide networking opportunities for employees, students and the community to expand and build diversified professional connections
- Update faculty Difference Power and Responsibility seminar, and establish parameters for participation expectations
- Create a non-credit cultural competency certificate (NCTC credential) that will be offered to the community as well as employees
 - Link to Outward Mindset training

2021-22 Annual Milestones

- Diversity Recruitment Manager has been hired and onboarded
- Continue to engage stakeholders in the development and implementation of DEI Roadmap
- An educational and cultural capital approach to teaching and supporting students has been developed

Institutional Indicators
3. Chemeketa students are representative of Chemeketa’s service area.
4. Chemeketa staff & faculty are representative of Chemeketa students.

Strategic Initiative: Community Collaborations						Value: Collaboration	
Activity Timeline:	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022

Develop a plan to connect with local and diverse communities and professional organizations to build and enhance outreach, recruitment, and relationships.

Executive Sponsor: President

Identified Stakeholders: Vice President Governance; Vice President Academic Affairs; Chief Diversity Officer; Executive Dean Regional Education and Academic Development; Executive Director Foundation, Marketing, & Public Relations; Director Community Relations

2021-22 Planned Activities:

- Strengthen engagement with the Chemeketa district community. Hold Community Conversations across the district to gain input on workforce needs.
 - Begin to cultivate support for a potential bond
 - Hold 7 strategic community feedback sessions across our district to gather information related to future needs in workforce development and pathways into and out of the college.
 - Work with NACUBO to develop a strategy around community engagement, data gathering, and connectivity to the college's academic, IT, and facilities plans.
- Expand connections with BIPOC communities by attending external events and encouraging participation in on-campus events.
 - Engage with BIPOC community members (expand BIPOC participation in on-campus events)
 - Connect with BIPOC communities (attend external events within BIPOC communities)
- Strengthen efforts in the legislature to advocate for community college issues
 - In collaboration with OCCA, engage retirees, alumni, students, staff, faculty and Board in legislative issues through Voter Voice
 - Maintain strong relationships with 10 Representatives and 6 Senators representing the Chemeketa district with periodic meetings
- Expand every advisory committee to include representation across our service district.
 - Increase the link of what we are bringing in and pushing out through our advisory committees
- Expand and strengthen connections with K-12 and university academic partners
 - University Partners
 - Determine what our university partnerships look like and how we partner with them
 - Review MOU's - relationships
 - High school connections
 - Articulate the benefits of community college for students and communities
 - Increase early college opportunities across the district, and develop pathways for Roberts at Chemeketa.
 - Expand senior launch
 - Increase the number of Salem Keizer Launch students to engage in college coursework during their junior and senior years

2021-22 Annual Milestones

- Chemeketa Alumni Association has been established
- Restructured President's Community Leaders Committee has met quarterly

Institutional Indicators

5. High school graduates in Chemeketa's service area recognize Chemeketa as a viable post-secondary option.

7. Chemeketa is engaged with area high schools.

8. Chemeketa ensures transferrable courses are accepted at Oregon public universities.

9. Chemeketa's Small Business Development Center has a positive impact on our community's economy.

10. Business industry leaders in Chemeketa's service area help inform Chemeketa's CTE programs.

11. Community members invest in Chemeketa.

2021-2022 Chemeketa Community College Strategic Plan

Student Experience: Strategic Initiatives

The Student Experience work at Chemeketa defines our approach to student success, and provides a framework for these efforts. It encompasses interactions throughout a student’s academic career at the college; reaching out to prospective students, supporting and retaining them while they meet their educational and experiential goals, and then connecting these students to their next steps in careers and education. The work is accomplished through initiatives such as Strategic Enrollment Management, which enables the college to identify enrollment goals aligned with our mission and strategic plan; and Guided Pathways, which provides students clear direction and support regarding career and educational goals.

Oversight: Student Success and Completion Advisory Council

Strategic Initiative: Guided Pathways (GP) (CAPS)							Value: Innovation	
Activity Timeline:	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	

Implement Guided Pathways (GP) in order to improve student progression and completion.

Pillars of Guided Pathways: 1. Clarify the path, 2. Help students choose and enter the path, 3. Help students stay on the path, 4. Ensure that learning is happening

Executive Sponsor: Vice President Academic Affairs, Vice President Student Affairs

Key Stakeholders: Academic and Student Affairs Executive Deans, Guided Pathways Action Team, CAPS Advisory Council

2021-22 Planned Activities

- Develop a faculty engagement plan that purposefully engages them in pillars relevant to their role at the college.
 - Engage faculty leaders to work with college faculty to implement Guided Pathways
 - Reinstated the developmental group to finalize developmental education changes
 - Update program maps based on feedback from advising and graduation specialist
 - Review learning outcomes for relevance to employment goals
 - Provide advising training to faculty
- Develop tools and processes for students to engage with individualized academic planning that guides them towards completion.
 - Develop academic plan templates in Degree Works
 - Create program maps and make available on the public website for prospective students
 - Train advisors to engage with new credential-seeking students to develop individualized academic plans in Degree Works
- Connect current and prospective students with career exploration and prospective employment data
 - Develop career exploration tools and assistance for undecided students
 - Program faculty will identify career opportunities for each credential.
 - Incorporate credential-related career information into labor market and analytics software (EMSI)
 - Develop opportunities for workforce experiences
- Develop and begin implementation of combined and reinvented academic support services to provide better access for students and more holistic support and tracking of student use of services.
 - Combine support services and reinventing student supports
 - Virtual learning center
 - Tracking sign-ins with common software
- Implement systems with tools to identify “at risk” students and track student usage of services (EAB Navigate). Provide students and staff with tools and access to resources and services.
 - Implement an early alert function that can be used by faculty for all students
 - Develop caseload management tools for advisors
 - Implement universal appointment scheduling and tracking for all student service

- Implement software to support recruitment, student success, and retention work.
 - Customer relationship management (recruitment and application): Slate
 - Student success and retention management: EAB Navigate
 - Academic planning and graduation: Degree Works
 - Student information system: Banner self-service, class search
 - Labor market and analytics: EMSI
- Analyze academic major choice among student populations. Identify opportunities to encourage a diverse student population in all academic programs.
 - Explore how students choose a major
 - Disaggregate major choice data and identify trends
 - Market programs and develop engagement opportunities to increase non-traditional enrollment

2021-22 Annual Milestone

- Pathway Maps have been reviewed by advisors, and faculty discussions of the next version are in progress
- Faculty groups for each pillar have members and are meeting
- Degree Works education plan templates have been developed and are in use by advisors district wide
- College website incorporates information needed by students and staff for finding Pathways, Tracks and Chemeketa Pathways information.

Institutional Indicators

1. Chemeketa students demonstrate academic mastery of their chosen program outcomes.
2. Chemeketa students are able to find meaningful employment after attending Chemeketa.
6. Chemeketa offers opportunities for students who are not college ready.
7. Chemeketa is engaged with area high schools.
8. Chemeketa ensures transferrable courses are accepted at Oregon public universities.
12. Students are engaged with Chemeketa.
13. Chemeketa helps students' gain momentum towards goals.
14. Chemeketa helps students complete their educational goals in reasonable time.

2021-2022 Chemeketa Community College Strategic Plan

Strategic Initiative: Strategic Enrollment Management						Value: Stewardship	
Activity Timeline:	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022

Evaluate the college's enrollment management activities, offer recommendations, and develop strategies to increase enrollment and retention. Draft a strategic enrollment management plan

Executive Sponsor: Vice President Student Affairs

Key Stakeholders: President, Vice President/Chief Financial Officer, Executive Dean Student Development & Learning Resources, Executive Dean General Education & Transfer Studies, Executive Dean Regional Education & Academic Development, Executive Dean Career & Technical Education

2021-22 Planned Activities

Recruitment Strategies

- Reach Indigenous communities with recruitment efforts
- Market community college as a first option for graduating high school students

Retention Strategies

- Create a district-wide Strategic Enrollment Management plan
- Identify academic intent of incoming students. Focus supports and resources towards students seeking a Chemeketa credential
- Investigate software to help students complete FAFSA (Federal financial aid application)
- Develop intervention approach to retain students who have outstanding account balances

2021-22 Annual Milestones:

- Increase student retention by 1% (HSI/CAPS Grant)
- A draft strategic enrollment management plan has been created
 - Targeted areas for growth have been identified
 - Resource allocation/reallocation according to college priorities
- Successful procurement of Customer Relationship Management and Student Success and Retention Management systems

Institutional Indicators
3. Chemeketa students are representative of Chemeketa's service area.
5. High school graduates in Chemeketa's service area recognize Chemeketa as a viable post-secondary option.
6. Chemeketa offers opportunities for students who are not college ready.
7. Chemeketa is engaged with area high schools.
12. Students are engaged with Chemeketa.
13. Chemeketa helps students' gain momentum towards goals.

Completed Strategic Initiatives

Completed Academic Quality Initiative: Program Review & Planning (**GP**). (Completed: 2018-19)
Define processes, expectations, and relationship between program review, annual plan, annual report, and resource allocation.

Completed Community Collaborations Initiative: College Readiness through Educational Partnerships (GP).
(Completed: 2018-19)
Develop and enhance K-12 partnerships that will generate discussion and create systems to improve student readiness for college.

Completed Community Collaborations Initiative: University Transfer (GP) (HSI). (Discontinued: 2018-19)
Improve student transfer to universities through partnerships and articulation agreements.

Completed Community Collaborations Initiative: Agricultural Complex Development. (Completed: 2018-19)
Develop a plan for an agricultural complex and programs that represents our district, meets future training needs, and provides a space that will build collaboration with community and partners.

Completed Student Success Initiative: Guided Pathways: Planning and Implementation. (Completed: 2018-19)
Initiate the implementation of the Guided Pathways (GP) system.

Section 2: Master Academic Plan (MAP)

Introduction

The Master Academic Plan (MAP) serves as a roadmap for strategic action in support of academic excellence at Chemeketa Community College. It guides evidence-based decision making as the college aligns the work of Instruction and Student Services with its Mission and Core Themes. It also determines direction for other institution-wide planning efforts such as the Facilities, Sustainability and Technology plans, and focuses resources in key areas to create exceptional learning experiences for students.

Framed within the college's seven-year accreditation cycle, the MAP identifies initiatives and activities that are intended to improve current practices, anticipate future needs, and focus on student success.

The MAP provides a plan of work each year to serve as a bridge between our mission and our resources, with the intention of continuous improvement in serving our students and district. It is a dynamic and flexible document, adjusting annually to internal and external forces while maintaining focus on mission fulfillment.

Master Academic Plan Guiding Principles

Focus on student success

The MAP focuses on the needs of students by providing exceptional instructional experiences. The college supports student success through activities and services at all locations.

Remain grounded in reality

The MAP endeavors to be an honest expression of what the college needs to accomplish in order to remain academically relevant now and in the future.

Encourage exploration of new initiatives, and continuous improvement of current practices

The MAP uses evidence-based decision-making to encourage creative, strategic, and innovative approaches to sustain or expand current services and evaluate the viability of proposed new initiatives.

Provide a clear direction

The MAP establishes a clear "living framework" for decision-making in each academic and student service area to implement the college's mission and core themes.

Recognize complexity

The MAP recognizes that there are many unique and complex factors that must be considered in the analysis of academic program vitality, including but not limited to workforce needs, fiscal resources and student success.

Affirm the "one college" concept

The MAP acknowledges that delivery of instruction and student support is different in various programs and college locations, but affirms that all groups served and communities supported have equal value and should have equitable access to college services.

Master Academic Plan: Academic Quality

Quality programs, instruction, and support services are provided to students.

Academic Initiative [2018-19 Strategic Initiative]: Student Progression and Completion (GP) (CAPS)

Activity Timeline:	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
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Develop and implement academic support services to increase student progression and completion

- Integrate wrap-around student support services in targeted courses
- Review effectiveness and purpose of the Math Hub
- Research student success and progression factors impacting course success
 - Align Math, Reading and Writing courses and pathways targeted towards specific disciplines, CTE programs, or meta majors
 - Offer program-required courses face-to-face
 - Make recommendations including reducing the number of Dev Math, Reading, and Writing courses required
- Institute targeted effort for low-success courses
- Track integrated services for modification
- Research, promote and offer Integrated Education and Training (IET) programming in the college district that will allow second language learners and academically underprepared students to attain careers and job advancement.
 - Research and determine next programs or courses for IET approach
 - Automotive, Machining, Apparel Manufacturing, Beverage Technician
 - Explore connection to Guided Pathways and Meta Majors
 - Create a process to track IET student retention, completion, and transition disaggregated by race/ethnicity, age, and gender

Academic Initiative [2018-19 Strategic Initiative]: Faculty and Student Support Services Staff

Professional Development (CAPS)

Activity Timeline:	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
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Support, encourage, and provide professional development for all Faculty and Student Support Services Staff to enhance ability to perform job duties, promote career growth, and foster student success.

- Establish professional development steering committee
 - Create comprehensive professional development structure and practices
 - Develop tracking process for classified and exempt employee activities and funds
 - Provide new professional development opportunities for employees
 - Revise the professional development process to focus resource allocation
 - Define and set criteria and develop consistent practices for using professional development resources for prioritization and equity of access to funds
 - Add funding for classified and exempt professional development
 - Revitalize the Center for Academic Innovation activities in support of instructional excellence
 - Develop a faculty mentoring system
-

Master Academic Plan: Access

A broad range of educational opportunities and workforce training are provided to students in pursuit of their goals.

Academic Initiative: Strategic Academic Program Offerings Across Modalities and Locations

Activity Timeline:	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
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Review and update roles of Distance Learning, outreach centers, and Yamhill Valley Campus (YVC) to strengthen relationships with academic content areas. Develop new academic programs, and review the sustainability of programs and course offerings. Utilize new delivery methods and modalities to meet student and workforce needs.

- Define the role of each location and modality in degree completion
 - Maintain a comprehensive and diverse coordinated course schedule to ensure the opportunity to complete an AGS, AAOT, ASOT in two years and an OTM in one year at Salem, YVC and Online
 - Develop process to assure adequacy of online course offerings allowing for the completion of online AAS degrees within two years.
 - Maintain a coordinated course schedule to ensure the opportunity to complete in three years through Evening and Weekend
 - Develop a process for ensuring effective classroom use
 - 25 Live informed by Degree Works
 - Room use day, evenings and weekends
 - Coordinated schedule across locations, modalities and times to best meet student needs and space availability
 - Develop a vision and strategic plan for online department and offerings. Review and update the Institutional strategy for distance learning
 - Review the current relationship between instructional departments and online offerings
 - Explore integration of online course offerings into academic discipline areas
 - Review the efficacy of current developmental education online
 - Develop instructor standards and requirements for teaching online
 - Study options divergent from traditional credit/term-band model
-

Master Academic Plan: Community Collaborations

Instruction, training, and workforce development is provided through collaboration with education partners, businesses, and community groups.

Academic Initiative: College Credit Now and Accelerated Learning

Activity Timeline:	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
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Redesign College Credit Now (Accelerated Learning) to align with student educational goals.

- Integrate Guided Pathways initiative into CCN
 - Identify the most transferable Gen Ed courses for broad delivery across all school districts
 - JTAC (Joint Transfer and Articulation Committee) defining core curriculum
 - Explore alternate delivery methods (for schools without qualified instructors)
 - Example: sponsored model
 - Open statewide discussion of CCN best practices and cost equity
 - CIA goal
 - Statewide and Districtwide discussions
 - Offer new approved CTE programs of study CCN courses
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Academic Initiative [2019-20 Strategic Initiative]: Community Workforce Development

Activity Timeline:	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
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Expand workforce development opportunities to respond to current and future community and industry needs. Develop a plan to increase the diversity and cultural competency of our internal workforce to reflect the student and community population.

Community Workforce Development

- Expand workforce development to meet community needs
 - Planning student internships in Polk and Woodburn - 30 total (Ford Foundation grant)
 - Expand short-term, non-credit workforce training
 - Continuing education
 - Establish a plan for awarding CEUs/providing training
 - CEUs for non-credit offerings are recorded and transcribed on a student's record
 - Determine best fit for training/who is responsible
 - Develop communication plan
 - Explore Credit for prior learning
 - Recognized industry certifications
 - Determine comparable competency
- Add/Expand Programs to meet workforce needs
 - Applied Baccalaureate
 - Truck driving
 - Agricultural hub
 - Diesel Mechanic
 - Event Management

2021-2022 Chemeketa Community College Strategic Plan

Academic Initiative [2019-20 Strategic Initiative]: Targeted Outreach

Activity Timeline:	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
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Develop a plan to connect with local and diverse communities and professional organizations to build and enhance outreach, recruitment, and relationships.

Develop a plan to connect with local and diverse communities and professional organizations to build and enhance outreach, recruitment, and relationships

- Inventory current relationships
- Identify area communities, stakeholder groups, meetings, and connection opportunities
- Develop calendar of interaction for this (foundational) year
- Create an integrated communications plan
- Participate in fundraiser/sponsorship events
- Develop strategic messages to share at events
- Explore the expansion of Raiser's Edge outside of Foundation for tracking community connections
- Faculty and staff part of professional organizations related to their industry
- Recruiting new and diverse employees
- Develop Student Recruitment/Outreach efforts
 - Support and build on current recruitment strategy
 - Inventory existing outreach practices (Acad Dev, CTE, etc.)
 - Build relationships and engage with the community this year, work on how to engage in recruitment next year
 - Develop outreach materials in other languages
 - Identify enrollment gaps and create a strategy to fill them
 - Identify the areas/populations where we don't currently connect
 - Develop marketing materials for local school districts
 - Develop a plan to foster an ambassador culture for all employees
 - Targeted effort for underrepresented populations
 - Using CTE advisory committees for outreach
 - HSI - strengthen connections with Hispanic community
 - Develop needs inventory
 - Identify actionable items and partnership opportunities
 - Expand our network
 - Perform gap analysis

Master Academic Plan: Student Success

Students progress and complete their educational goals.

Academic Initiative [2018-19 Strategic Initiative]: DHSI Chemeketa Accelerated Pathways to Success (CAPS)/Student-Ready College (GP) (CAPS)

Activity Timeline:	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
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Implement DHSI grant. (1) Improve student access, retention, and degree or certificate completion, especially for Hispanic and low-income students. (2) Improve institutional efficiency and effectiveness through a college-wide infrastructure of shared collaboration.

- Redesign student admissions and enrollment process
 - Redesign admissions application
 - Redesign new student orientation
 - Analyze processes, systems and college culture for opportunities to better serve students
 - Develop a communication plan to inform students of available services
 - Expand service hours and locations
 - Explore co-location of student support services
 - Enhance professional development training
 - Focus on better serving students
 - Cross-train student service personnel
 - Focus faculty training on high impact classroom practices and retention strategies
 - Offer AVID training for faculty
 - Utilize HUB
 - Exempt and classified training
 - Utilize Employee Development
 - Guided Pathways institute on advising
 - Plan college-wide expansion of the early alert system
 - Hire employees with student-ready college mindset
 - Develop language to include in job announcements and descriptions
-

Completed Master Academic Plan Initiatives

Completed Academic Quality Initiative: Effective Classroom Use Process. (Completed*: 2019-20)

Develop a process for ensuring effective classroom use day, evenings and weekends.

**Incorporated into Review and Update Roles Between Academic Disciplines and Services initiative*

Completed Academic Quality Initiative: Enrollment Portfolios for Enrollment Management. (Completed*: 2019-20)

Develop strategies and initiatives to set and meet established enrollment goals.

**Incorporated into Strategic Enrollment Management initiative*

Completed Academic Quality Initiative: Colocation of Faculty, Dean, and Classroom Spaces. (Discontinued: 2018-19)

Develop a plan for colocation of faculty, dean and classroom spaces by academic programs and disciplines at the Salem campus. Conduct an office space/program location audit, determine an implementation plan for department colocation, and plan/budget for facilities/remodel needs.

Completed Academic Quality Initiative: Academic Software. (Completed: 2018-19)

Develop standards to evaluate and adopt academic software. Develop a process for review of academic software in the context of compatibility, cost, interface with existing systems

Completed Academic Quality Initiative: Prioritize Budget & Resource Allocation. (Completed*: 2018-19)

Prioritize budget/resource allocation to key strategic areas in support of the college's Core Themes

**Incorporated into Program Review and Planning initiative*

Completed Academic Quality Initiative: Strengthen Leadership System. (Completed*: 2018-19)

Strengthen Leadership quality and professional development.

**Incorporated into Professional Development initiative*

Completed Academic Quality Initiative: Innovation. (Completed: 2018-19)

Create training and support structures to encourage innovation in instruction and student support.

Completed Academic Quality Initiative: Redefine Administrative and Program Chair Roles. (Discontinued: 2018-19)

Redefine administrative and program chair roles to enhance instructional and service area quality.

Completed Academic Quality Initiative: Sustain Priority Program Marketing. (Completed: 2017-18)

Use internet-based ads and custom-made landing pages for Career and Technical Education (CTE) program clusters and transfer studies to increase contacts in recruitment database.

Completed Academic Quality Initiative: Global Curricular Initiative. (Discontinued: 2017-18)

Develop course learning outcomes for a globally focused curriculum to better prepare our students for our diverse and changing environment.

Completed Academic Quality Initiative: Implement New Support Services or Course Delivery Methods. (Completed*: 2017-18)

Develop a strategy for implementing new course delivery methods or new support services.

**Incorporated into DHSI Chemeketa Accelerated Pathways to Success (CAPS) / Student Ready College initiative*

Completed Academic Quality Initiative: Curriculum Development Process. (Completed: 2017-18)

Revise the curriculum development process to improve ease of use and consistency in quality and relevancy.

Completed Academic Quality Initiative: Policies and Procedures. (Completed: 2017-18)

Maintain policies and procedures of the college. Assigned to advisory councils for review.

Completed Academic Quality Initiative: Monitor and Uphold Compliance Requirements. (Completed: 2017-18)

2021-2022 Chemeketa Community College Strategic Plan

Ensure compliance with federal, state laws and requirements; ensure compliance for grant agreements (e.g., Perkins).

Completed Academic Quality Initiative: Yamhill Valley Campus Recruiting. (Completed: 2016-17)
Expand recruitment tactics for outreach to Hispanic populations in Yamhill Valley.

Completed Academic Quality Initiative: Universal Design Standards. (Completed: 2016-17)
Create and implement universal design standards for classrooms and labs at all locations for use in current space as well as in new buildings.

Completed Academic Quality Initiative: Evening and Weekend Programs. (Completed: 2016-17)
Review and update the institutional strategy for evening and weekend programs

Completed Academic Quality Initiative: Lean: Change Focus from Dept or Project Level to College-wide Projects. (Completed: 2015-16)
Improve major college processes by involving stakeholders in collaborative, customer-focused redesign.

Completed Academic Quality Initiative: Implement Lean Management System. (Completed: 2015-16)
A management philosophy and mindset designed to allow managers to effectively and efficiently lead a Lean team.

Completed Academic Quality Initiative: Budget by Core Themes. (Completed: 2015-16)
Align budget development and resources with Core Themes.

Completed Academic Quality Initiative: CCBI client survey. (Completed: 2015-16)
Conduct a survey to determine if services meet or exceeds client needs

Completed Academic Quality Initiative: Professional Development Opportunities. (Completed: 2015-16)
Revise the professional development process to enrich professional development activities for full- and part-time/adjunct faculty, classified and exempt.

Completed Access Initiative: Affordability. (Completed: 2019-20)
Promote access to a college education by reducing costs and increasing value for students.

Completed Access Initiative: Coordinated Scheduling. (Completed*: 2019-20)
Develop a two-year course schedule, through a cooperative effort across all disciplines, campuses, and delivery methods which is guided by the academic plan and the overall mission, vision and values of the college.
**Incorporated into Review and Update Roles Between Academic Disciplines and Outreach initiative*

Completed Access Initiative: Academic Program Offerings. (Completed*: 2019-20)
Develop new academic programs, review the sustainability of programs and course offerings. Utilize new delivery methods and modalities to meet student and workforce needs.
**Incorporated into Review and Update Roles Between Academic Disciplines and Outreach initiative*

Completed Access Initiative: Equity in Athletics. (Completed: 2018-19)
Comply with Title IX guidelines to ensure gender equity in athletics.

Completed Access Initiative: Non-Traditional CTE Students. (Completed: 2018-19)
Increase percentage of non-traditional students in CTE Programs. Ongoing work.

Completed Access Initiative: Increase Foundation Scholarships. (Completed: 2017-18)
Increase the amount of scholarship money awarded to students by the Foundation.

Completed Access Initiative: Polk County & Woodburn Recruiting. (Completed: 2017-18)
Recruit second language learners from Polk County and expand enrollment for degree seeking Hispanic students in Woodburn.

Information-3
November 17, 2021

2021-2022 Chemeketa Community College Strategic Plan

21

Completed Access Initiative: Adjunct/PT Faculty Hiring Pools. (Completed: 2017-18)
Develop a robust hiring pool for adjunct and part time faculty

Completed Access Initiative: Diversity - Diversify Human Resources (HR) Marketing and Recruitment. (Completed: 2015-16)
Ensure that advertising and marketing campaigns represent and feature the diversity of the local communities that we serve, especially underserved populations including women, seniors, youth, people with disabilities, and low-income families.

Completed Community Collaborations Initiative: Reauthorization of Carl Perkins 5. (Completed: 2018-19)
Develop and implement new processes to be in compliance with Carl Perkins Standards

Completed Community Collaborations Initiative: Partnership Review. (Completed: 2018-19)
Develop a process to establish and review partnerships. The partnership review process should include the analysis of: Alignment with college mission and goals, Potential cost savings, Cost/benefits of partnerships, Opportunities provided to students, Influential benefits of partnership

Completed Community Collaborations Initiative: Agricultural Complex Development. (Completed: 2018-19)
Develop plan for agricultural complex and programs that represents our district, future training needs, and provides a space that will build collaboration with community and partners.

Completed Community Collaborations Initiative: College Readiness through Educational Partnerships. (Completed: 2018-19)
Develop and enhance K-12 partnerships that will generate discussion and create systems to improve student readiness for college.

Completed Community Collaborations Initiative: University Transfer. (Completed: 2018-19)
Improve student transfer to universities through partnerships and articulation agreements.

Completed Community Collaborations Initiative: Workforce Innovation and Opportunity Act (WIOA). (Completed: 2018-19)
Develop and implement new processes to be in compliance with WIOA standards.

Completed Community Collaborations Initiative: Identify Criteria for New Program Development & Suspension. (Completed: 2017-18)
Create guidance document/criteria to recommend new programs or revise existing programs in response to community and industry needs.

Completed Community Collaborations Initiative: Programs/Partnerships for Cost Containment. (Completed: 2017-18)
Develop programs/ partnerships that contain or reduce general fund costs. (Eg. Marion-Polk Food Share, CTE Center, OSU Extension, Boys and Girls Club)

Completed Community Collaborations Initiative: Strategic Relationships. (Completed: 2017-18)
Identify strategic relationships at the state and local levels for leadership involvement

Completed Student Success Initiative: One College. (Completed: 2019-20)
Develop a One College concept.

Completed Student Success Initiative: Integrated Education and Training (IET). (Completed*: 2019-20)
Research, promote and offer IET programming in the college district that will allow second language learners and academically underprepared students to attain careers and job advancement.
**Integrated into Student Progression and Completion initiative.*

Revised: 10.21

2021-2022 Chemeketa Community College Strategic Plan

Completed Student Success Initiative: Developmental Education Redesign (GP). (Completed*: 2018-19)
Continue to accelerate skill development and contextualize reading and writing skills.

**Integrated into Guided Pathways strategic initiative.*

Completed Student Success Initiative: Implement Activities Identified by Student Success and Completion Advisory Committee (SSCAC) (CAPS). (Completed: 2018-19)

The work of the SSCAC committee focuses on student support activities that enhance student recruitment, retention, persistence and completion through targeted student support and services.

Completed Student Success Initiative: Increase Graduation and Completion Rates (CAPS). (Completed*: 2018-19)

Increase graduation and completion rates for all students (regardless of socioeconomic status or race/ethnicity).

**Integrated into DHSI Chemeketa Accelerated Pathways to Success and Guided Pathways strategic initiatives.*

Completed Student Success Initiative: Tracking & Transitioning Students Between Programs & Meta-Majors(GP). (Completed*: 2018-19)

Review and revise the non-limited cohort process in CTE.

**Integrated into DHSI Chemeketa Accelerated Pathways to Success strategic initiative.*

Completed Student Success Initiative: Underrepresented Student Retention, Transition Rates(CAPS). (Completed*: 2018-19)

Increase retention and transition rates of underrepresented students (e.g. ESOL, GED) by 15%

**Integrated into DHSI Chemeketa Accelerated Pathways to Success strategic initiative.*

Completed Student Success Initiative: Rates of Transition into College-level(CAPS). (Completed*: 2018-19)

Review data, analyze systems to clarify transition rates in High School Programs and Academic Transitions. Setup faculty/staff teams to propose student support systems and transitions methodology to increase transition to college rates. Implement strategies/systems; analyze outcomes and revise.

**Integrated into DHSI Chemeketa Accelerated Pathways to Success strategic initiative.*

Completed Student Success Initiative: Hispanic Serving Institution (HSI). (Completed*: 2018-19)

Continue necessary grant development efforts.

**Grant development activities successful. Awarded 10.1.18. Focus moved toward implementation of grant activities*

Completed Student Success Initiative: Corequisites for Pre-College Level Students. (Discontinued: 2017-18)

Develop corequisites for students testing into one or more pre-college level in CTE or transfer courses first two terms

Completed Student Success Initiative: Equitable Access to College. (Discontinued*: 2017-18)

Provide access and increase enrollment for targeted student groups entering college within Chemeketa's service district and provide services that support retention, persistence and completion of student identified goals.

**Integrated into DHSI grant.*

Completed Student Success Initiative: DegreeWorks to Audit Student Progression. (Completed: 2016-17)

Implement software product to allow automated transcript analysis to increase ability to auto-award degrees and certificates, provide academic advisors a tool for effective academic planning, and provide students a tool for effective self-advising toward completion of a degree/ certificate.

Completed Student Success Initiative: Service Learning. (Completed: 2016-17)

Increase service learning and civic engagement opportunities.

Completed Student Success Initiative: Review and analyze external certification. (Completed: 2016-17)

Review and analyze external certification and licensing exam outcomes for CTE continuous improvement.

Completed Student Success Initiative: Enrollment Target for HSI Grant. (Completed: 2016-17)

Achieve a 25% enrollment level of Hispanic students (minimum threshold required for HSI designation)

Completed Student Success Initiative: The Gathering Place. (Completed: 2015-16)
Launch The Gathering Place social media application to current students.

Section 3: Institutional Support Initiatives

Institutional Support Initiatives serve as a roadmap for strategic action in College Support Services, Governance and operations at Chemeketa Community College. They guide evidence-based decision making as the college aligns operational work with its Mission and Core Themes. The initiatives also establish direction for other institution-wide planning efforts and focuses resources in key areas to support an exceptional environment for students and college employees.

Framed within the college's seven-year accreditation cycle, the Institutional Support Initiatives are intended to improve current practices, anticipate future needs, and support student success.

Related Plans

Long Range Financial Plan (in development)

- Fiscal Responsibility Plan

Long Range Facilities Plan

- Site planning
- Building and Infrastructure Maintenance planning
- Capital Development
- Leased spaces

Long Range Human Resource Plan (in development)

- Employee Recruitment
- Employee Retention
- Employee Development

Long Range College Advancement Plan (in development)

- Grants
- Foundation
- Marketing
- Institutional Research
- Strategic Planning

Long Range Technology Plan

- Technology Governance
- Data Governance

Long Range Institutional Safety Plan

- Emergency planning and response
- Public Safety
- Risk Assessment

2021-2022 Chemeketa Community College Strategic Plan

Operational Initiative [2018-19 Strategic Initiative]: Data Informed College (GP) (CAPS)

Activity	Timeline:	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
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Improve the current system and quality of data to inform decisions and measure effectiveness. Create a culture that uses data to analyze and improve the effectiveness and efficiency of departments, programs, courses, services and activities in support of student success

- Increase appropriate access to data
 - Including desktop ad hoc, standardized, and dashboard report capability
- Systematically incorporate data into decision rationales
 - Research and analyze data
 - Properly differentiate and utilize leading and lagging indicators
 - Incorporate trends, best practices, and innovative methodologies
 - Measure and analyze results
 - Define standard data set to be used in reviews and decisions
 - Create data profiles - set of data that is institutionally provided reflecting college-level initiatives and locally identified data that addresses program/departmental interests
- Improve quality of data
 - Identify data used to measure initiatives before starting
 - Agree upon definitions of data elements
 - Ensure availability of current data
- Provide training and resources for data analysis and interpretation
 - Add data coach/liaison role to support program review, annual plan, and other data needs
 - Explore training opportunities to build organization capacity

Operational Initiative [2019-20 Strategic Initiative]: Employee Workforce Development

Activity	Timeline:	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
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Expand workforce development opportunities to respond to current and future community and industry needs. Develop a plan to increase the diversity and cultural competency of our internal workforce to reflect the student and community population.

Chemeketa Employee Workforce Development

- Develop an Internal Workforce Development and Training Plan
 - Form a committee of Gen Ed, CTE, modalities to create an institutional internship plan
 - Explore a diversity internship plan which would include:
 - Internships to graduate students
 - A sustainable model to fund future internships
 - A plan to use Americorp type internships
 - Explore recruiting CTE faculty from industry with formalized training to help them become effective instructors
 - Partner with community colleges and universities
- Develop a diverse college workforce
 - Promote hiring of racial and ethnic minority populations to more closely represent our student populations
 - Promote hiring of faculty to close the gender gap in CTE programs (Perkins non-traditional designation)
 - Commit to increasing cultural competence in our workforce
 - Create a task force of faculty stakeholders to research and recommend high impact recruiting and hiring practices that address racial/ethnic and gender gaps in Chemeketa's current faculty

2021-2022 Chemeketa Community College Strategic Plan

Completed Initiative: Department and Division Planning Process (On Hold: 2019-20)
Work with service and academic areas to design a planning process that better connects the work of individual business units with institutional strategic planning. Develop department and division planning structure.

Completed Initiative: Environmental Plan (Completed: 2018-19)
The college roadmap for building and maintaining a healthier and sustainable campus community. Establish guidelines for environmental, financial, and human capital stewardship.

Completed Initiative: Employee Retention Strategies (Completed: 2018-19)
Implement employee retention strategies that create and maintain a workplace that attracts and retains effective employees.

Completed Initiative: Facilities Plan. (Completed: 2018-19)
Ensure that the Facilities Plan includes adequate classroom and lab space as well as targets crucial locations for new sites for instructional initiatives throughout the college services district (e.g. Ag Complex, athletic fields, Math Center for Success, Woodburn, high school partnerships, Music, etc.)

Completed Initiative: New Building Operational Costs. (Completed: 2017-18)
Develop model for funding operational costs of new buildings.

Completed Initiative: Employee Evaluation Process. (Completed: 2017-18)
Develop and ensure an effective employee evaluation process that is collaborative, effective, and systematic.

Completed Initiative: College Web Presence. (Completed: 2017-18)
Redesign the College website.

**RESOLUTION NO. 21-22-10, TRANSFER OF
SPECIAL PROJECTS FUND APPROPRIATION**

Prepared by

Rich McDonald, Interim Chief Financial Officer
Jessica Howard, President/Chief Executive Officer

Local budget law requires that any budget transfers that amend the resolution to appropriate the adopted budget be authorized by the board, including transfers from contingency.

A transfer of \$2,000,000 is requested from Materials and Services to Transfers in the Special Projects Fund. This amount is necessary to accommodate expenses incurred during fiscal year 2020–2021 associated with the Higher Education Emergency Relief Fund (HEERF).

The Board of Education will be asked to approve the budget Transfer Special Projects Fund Appropriation at the December board meeting.

CHEMEKETA COMMUNITY COLLEGE
RESOLUTION NO. 21-22-10
SPECIAL PROJECTS FUND APPROPRIATION TRANSFER

WHEREAS ORS 294.463 authorizes intrafund appropriation transfers to move budget authority between appropriation categories by resolution, and

WHEREAS, federal regulations related to the Higher Education Emergency Relief Fund require that expenses incurred in a prior year be accounted for in the Transfer category,

BE IT RESOLVED that the Board of Education hereby revises the appropriation for the Special Projects Fund as follows:

	As Adopted <u>6/23/2021</u>	Appropriation Revisions <u>12/15/2021</u>	Adjusted Budget <u>12/15/2021</u>
Personnel Services	6,670,000	-	6,670,000
Materials and Services	39,405,000	(2,000,000)	37,405,000
Capital Equipment	1,000,000	-	1,000,000
Transfers	<u>1,000,000</u>	<u>2,000,000</u>	<u>3,000,000</u>
TOTAL	48,075,000	-	48,075,000

Jackie Franke
Chairperson

Jessica Howard
President/Chief Executive Officer

Date

COLLEGE POLICIES—BOARD OF EDUCATION BP 2000 SERIES—CHAPTER 2

Prepared by

Rebecca Hillyer, General Counsel
David Hallett, Vice President—Governance and Administration

CHAPTER 2—BOARD OF EDUCATION SERIES (2000)

The new Board of Education BP 2000 Series (Chapter 2) policies were reviewed and approved by a Board of Education Subcommittee on November 10, 2021. In review of these policies, the Oregon Community College Association’s Board of Education BP Series (Chapter 2) policies were compared to the current College Board of Education 1000 Series. Language from the OCCA policies and current Chemeketa policies informed revision and ensures they meet the needs of the college.

For the below noted policies, the new language is underlined and former language has been stricken with lines through the text:

- BP 2010—Chemeketa Community College Board of Education Membership
- BP 2011—Chemeketa Community College Board of Education Member Residency Requirements
- BP 2015—Chemeketa Community College Board of Education Student Body Representative
- BP 2100—Chemeketa Community College Board of Education Elections
- BP 2110—Vacancies on the Chemeketa Community College Board of Education
- BP 2200—Chemeketa Community College Board of Education Duties and Responsibilities
- BP 2210—Chemeketa Community College Board of Education Officers
- BP 2220—Advisory Committees of the Chemeketa Community College Board of Education
- BP 2305—Chemeketa Community College Board of Education Annual Organizational Meeting
- BP 2310—Regular Meetings of the Chemeketa Community College Board of Education
- BP 2315—Chemeketa Community College Board of Education Closed/Executive Sessions
- BP 2320—Chemeketa Community College Board of Education Special and Emergency Meetings
- BP 2330—Chemeketa Community College Board of Education Quorum and Voting
- BP 2340—Chemeketa Community College Board of Education Agendas
- BP 2345—Public Participation at Chemeketa Community College Board of Education Meetings
- BP 2350—Chemeketa Community College Board of Education Meeting Speakers and Public Comments
- BP 2355—Chemeketa Community College Board of Education Decorum
- BP 2360—Chemeketa Community College Board of Education Minutes
- BP 2410—Chemeketa Community College Board of Education Policies and Administrative Procedures
- BP 2430—Chemeketa Community College Board of Education Delegation of Authority the College President/Chief Executive Officer
- BP 2431—Chemeketa Community College Board of Education Selection of the President / Chief Executive Officer
- BP 2432—Chemeketa Community College Board of Education President / Chief Executive Officer Succession

Information-5
November 17, 2021

- BP 2435—Chemeketa Community College Board of Education Evaluation of the President / Chief Executive Officer
- BP 2510—Chemeketa Community College Participation in Local Decision-Making
- BP 2610—Chemeketa Community College Presentation of Initial Collective Bargaining Proposals
- BP 2710—Chemeketa Community College Board of Education Conflict of Interest
- BP 2715—Code of Ethics/Standards of Practice
- BP 2716—Chemeketa Community College Board of Education Political Activity
- BP 2717—Chemeketa Community College Personal Use of Public Resources—Board of Education
- BP 2720—Communications Among Chemeketa Community College Board of Education Members
- BP 2725—Chemeketa Community College Board of Education Member Compensation
- BP 2735—Chemeketa Community College Board of Education Member Travel
- BP 3740—Chemeketa Community College Board of Education Member Education
- BP 2745—Chemeketa Community College Board of Education Self-Evaluation
- BP 2750—Chemeketa Community College Board of Education Member Absence from the State

The College Board of Education has reviewed the full packet of specific policies and will be asked to approve the BP 2000 Series (Chapter 2) policies at the December meeting.

PERSONNEL REPORT

Prepared by

Alice Sprague, Associate Vice President—Human Resources
David Hallett, Vice President—Governance and Administration

NEW HIRES

Kelly F. Allen, Department Specialist—High School Partnerships, Regional Education and Academic Development, 100 percent, 12-month assignment, Range B3, Step 4.

Valerie L. Fry, Instructional Coordinator/Analyst II—Center for Business and Industry, Career and Technical Education Division, 100 percent, 12-month assignment, Range C2, Step 4.

Annette Gorremans, Instructor-Nursing—Health Science, Career and Technical Education Division, 100 percent, 175-days assignment, Range F9, Step 6.

Silvia A. Marin Lopez, Department Technician II—Center for Business and Industry, Career and Technical Education Division, 100 percent, 12-month assignment, Range B2, Step 4.

David A. Samek, Instructor-Diesel Technologies—Emergency Services and Diesel Technology, Career and Technical Education Division, 100 percent, 175-days assignment, Range F9, Step 6.

Ana T. Sanchez, Student Services Specialist—College Access Programs, Student Development and Learning Resources Division, 100 percent, 12-month assignment, Range B3, Step 5.

Brianna M. Watson, Instructional Specialist-10 month—Business and Technology, Early Childhood Education and Visual Communication, Career and Technical Education Division, 85 percent, 10-month assignment, Range B3, Step 5.

POSITION CHANGES

Cary R. Ballew-Renfro, Financial Services Analyst I— Bookstore and Auxiliary Services, College Support Services Division, 100 percent, Range C1, Step 3 from Department Specialist—Bookstore and Auxiliary Services, College Support Services Division.

Nolan “NoI” Cobb, Coordinator-Apprenticeship/Corrections Education—Career and Technical Education Division, 100 percent, Range C3, Step 11 from Coordinator-Applied Technology—Career and Technical Education Division.

Megan Cogswell, Interim Executive Director-Apprenticeship/Corrections Education—Regional Education and Academic Development Division, 100 percent, Range D2, Step 8 from Director-Apprenticeship—Career and Technical Education Division.

Maxwell “Max” C. Jones, Technology Analyst II—Information Technology, College Support Services Division, 100 percent, Range C2, Step 8 from Technology Analyst I— Information Technology, College Support Services Division.

Standard Report-1
November 17, 2021

Michael W. Kinkade, Interim Vice President/Chief Information Officer—College Support Services Division, 80 percent FTE from 100 percent FTE.

Brian C. McCartney, Technology Analyst II—Information Technology, College Support Services Division, 100 percent, Range C2, Step 4 from Technology Analyst I— Information Technology, College Support Services Division.

Carlos E. Ordonez, Student Services Specialist—High School Partnerships, Regional Education and Academic Development, 100 percent, Range B3, Step 6 from Student Services Specialist—Woodburn Center, Regional Education and Academic Development.

Mathew “Mat” T. Purdy, Systems Analyst—Information Technology, College Support Services Division, 100 percent, Range C3, Step 9 from Technology Analyst II— Information Technology, College Support Services Division.

Francisca E. Sandoval Juarez, Department Specialist—Human Resources, Governance and Administration Division, 100 percent, Range B3, Step 7 from Department Specialist—Human Resources, Governance and Administration Division.

RETIREMENTS

Teresa D. Bell, Instructional Technician—Library and Learning Resources, Student Development and Learning Resources Division, effective December 31, 2021.

Cassie S. Belmodis, Dean-Health, Human Performance and Athletics—General Education and Transfer Studies Division, effective December 31, 2021.

Tracie L. Burger, Department/Project Coordinator/Analyst—Yamhill Valley Campus, Regional Education and Learning Resources Division, effective December 31, 2021.

Kevin P. Furey, Instructor-Economics—Education, Language and Social Science, General Education and Transfer Studies Division, effective December 31, 2021.

Linda K. Luglan, Financial Services Technician II—Bookstore and Auxiliary Services, College Support Services Division, effective December 31, 2021.

Christa K. Masters, Instructor-Adult Basic Education—Corrections Education, Regional Education and Learning Resources Division, effective December 31, 2021.

Genevieve Wittman, Student Services Specialist—Financial Aid and Veteran Services, Student Affairs Division, effective December 31, 2021.

SEPARATIONS

Chyra Andrews, Department Technician I—Testing, Student Development and Learning Resources Division, effective October 04, 2021.

Richard L. Shirer, Instructional Technician—Corrections Education, Regional Education and Academic Development Division, effective October 15, 2021

BUDGET STATUS REPORT

Prepared by

Katie Bunch, Director—Business Services
Rich McDonald, Director—Budget and Finance
Jessica Howard, President/Chief Executive Officer

The financial reports of the general fund and investments for the period from July 1, 2021, through October 31, 2021, are attached.

The following items are included in the report:

- General Fund Revenue and Expense Statement
- General Fund Budget Status Report
- Status of Investments as of October 31, 2021

Chemeketa Community College
Statement of Resources and Expenditures
As of October 31, 2021

Fund 100000 - General Fund Unrestricted

	<u>ADJUSTED BUDGET</u>	<u>YEAR-TO-DATE ACTUAL</u>	<u>% OF BUDGET</u>	<u>VARIANCE TO BUDGET</u>
Resources:				
Property Taxes	25,030,000	247,842	0.99%	(24,782,158)
Tuition and Fees	25,460,000	9,558,660	37.54%	(15,901,340)
State Appropriations - Current	37,300,000	26,384,270	70.74%	(10,915,730)
Indirect Recovery	1,140,000	217,613	19.09%	(922,387)
Interest	600,000	51,222	8.54%	(548,778)
Miscellaneous Revenue	300,000	270,287	90.10%	(29,713)
Transfers In	100,000	100,000	100.00%	-
Fund Balance	13,000,000	-	0.00%	(13,000,000)
Total Resources	<u>102,930,000</u>	<u>36,829,894</u>	<u>35.78%</u>	<u>(66,100,106)</u>
Expenditures:				
Instruction	39,619,954	9,413,964	23.76%	30,205,990
Instructional Support	14,118,748	4,334,061	30.70%	9,784,687
Student Services	9,381,454	2,709,692	28.88%	6,671,762
College Support Services	19,128,286	5,971,528	31.22%	13,156,758
Plant Operation and Maintenance	7,531,558	2,088,052	27.72%	5,443,506
Transfers and Contingency	11,650,000	2,069,302	17.76%	9,580,698
Total Expenditures	<u>101,430,000</u>	<u>26,586,599</u>	<u>26.21%</u>	<u>74,843,401</u>
Unappropriated Ending Fund Balance	<u>1,500,000</u>			

Chemeketa Community College
Budget Status Report
As of October 31, 2021

Fund 100000 - General Fund Unrestricted

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
6110	Exempt Salaries	10,142,103.00	3,348,001.04	6,483,701.52	310,400.44
6120	Classified Salaries	13,819,939.00	4,260,199.87	8,423,160.96	1,136,578.17
6124	Part-Time Hourly & Student Wages	1,175,039.00	156,866.23	-	1,018,172.77
6130	Faculty Salaries	17,753,432.00	4,100,337.56	12,847,110.62	805,983.82
6132	Part-Time Faculty	8,459,866.00	2,045,123.77	1,285,491.44	5,129,250.79
6140	Other Salaries & Wages	252,448.00	11,629.43	-	240,818.57
6510	Fixed Fringe Benefits	10,584,378.00	3,113,365.04	-	7,471,012.96
6511	Variable Fringe Benefits	16,520,052.00	4,373,690.95	-	12,146,361.05
6512	Other Fringe Benefits	175,000.00	53,450.00	-	121,550.00
	Subtotal Personnel Services	78,882,257.00	21,462,663.89	29,039,464.54	28,380,128.57

27.21%

Account	Account Description	Adjusted Budget	YTD Activity	Encumbrances	Available Balance
710	Materials & Services	1,864,627.00	241,407.68	-	1,623,219.32
720	Equipment \$500-\$4,999	241,956.00	14,964.27	-	226,991.73
7300	Legal Services	128,300.00	3,106.46	48,375.00	76,818.54
7310	Insurance	704,245.00	693,022.30	-	11,222.70
7320	Maintenance	452,005.00	267,829.75	39,851.00	144,324.25
7330	Communications	971,375.00	180,980.54	-	790,394.46
7340	Space Costs	1,923,862.00	290,569.96	30,023.50	1,603,268.54
7350	Staff Development	132,180.00	19,270.99	-	112,909.01
7360	Travel	400,272.00	11,803.46	-	388,468.54
7370	Other Services	3,842,414.00	1,257,492.71	776,368.43	1,808,552.86
7550	Capital Outlay	236,507.00	74,184.97	-	162,322.03
8150	Transfers Out	5,150,000.00	2,069,301.96	-	3,080,698.04
8500	Contingency	6,500,000.00	-	-	6,500,000.00
	Subtotal Non-Personnel Services	22,547,743.00	5,123,935.05	894,617.93	16,529,190.02
	Report Totals	101,430,000.00	26,586,598.94	29,934,082.47	44,909,318.59

26.21%

STATUS OF INVESTMENTS AS OF OCTOBER 31, 2021

<u>Oregon State Treasurer Investments</u>	<u>Investment Ending Date</u>	<u>Maturity Date</u>	<u>Amount Invested</u>	<u>Rate as of 10-31-2021</u>
Oregon Short-Term Fund - General	10-31-2021	On demand	\$30,490,960.22	0.45%
Oregon Short-Term Fund - Capital	10-31-2021	On demand	\$8,840,668.89	0.45%
<u>Other Investments</u>	<u>Investment Date</u>	<u>Maturity Date</u>	<u>Amount Invested</u>	<u>Yield</u>
Treasury Note – United States Treasury	01-17-2020	10-31-2021	\$2,007,448.57	1.471%
Treasury Note – United States Treasury	01-17-2020	11-15-2021	\$2,060,271.92	1.473%

13 week Treasuries 0.05% as of 10/29/2021.

Oregon Short-Term Fund is managed by the Oregon State Treasurer - also known as LGIP (Local Government Investment Pool).

CAPITAL PROJECTS REPORT

Prepared by

Rory Alvarez, Director—Facilities and Operations
Michael Kinkade, Interim Vice President—CSSD

PLANNING AND PRE-PLANNING CAPITAL PROJECTS

- **Building 9 Chillers**
The college is continuing work with Energy Trust of Oregon and RACI, an engineering consultant, on design documents so new chillers can be installed. Chillers have been delivered to the college. Facilities is working with procurement to establish a contract with the installer.

CURRENT AND COMPLETED CAPITAL PROJECTS

- **Agricultural Complex**
Exterior Projects: The greenhouse and the hoop houses are on site. Agricultural exemptions for the structures were declined due to recent zone restrictions added to the code. Full agricultural permits have been submitted for the greenhouse with the hoop houses soon to follow.

See Appendix–2; Campus Map pages 100–101.

**CHEMEKETA COMMUNITY COLLEGE COVID-19
HEALTH AND SAFETY OPERATONAL PLAN**

Prepared by

John McIlvain, Manager—Emergency and Risk Management
Michael Kinkade, Interim Vice President—CSSD

As required by Governor Kate Brown's Executive Order 20-28, each public university and community college must develop a written campus health and safety plan describing how the institution will comply with the requirements. The College Board of Education must regularly review the plan that was approved at the July 22, 2020 board meeting. It was subsequently submitted to the local health authority and the Higher Education Coordinating Commission. Updates and amendments, if any, will be presented to the board at the November board meeting.

RECOGNITION REPORT

Prepared by

Jessica Howard, President/Chief Executive Officer

I would like to recognize the following for recent contributions to Chemeketa and to their professions.

The Chemeketa Building Inspection program continues to receive accolades at the national level through the International Code Council. Here is a link to the full journal article: <https://www.iccsafe.org/building-safety-journal/bsj-dives/individuals-honored-for-their-contributions-to-safety-and-resiliency-in-the-built-environment-during-2021/> JASON BUSH is a 1995 graduate of the Building Inspection Technology program, and DANNY DABLER represented the Chemeketa Chapter of ICC in receiving the Chapter Merit Award. The awards were handed out at the International Code Council annual meeting in Pittsburgh, PA in September. *(Core Theme: Academic Quality—Quality programs, instruction, and support services are provided to students.)*

Office Administration and Technology instructors PATTI SESSIONS and BRYAN MONSON received honors from the Oregon Business Education Association (OBEA) in October. PATTI received OBEAs Distinguished Service Award for her leadership in business and office education throughout the state, involvement in statewide committee work, and for her 34 years of experience in the field. BRYAN received OBEAs Post-Secondary Teacher Award for achievements that include 32 years of business education experience, exceptional course development skills, improved student communication, and being on top of software and technology trends. *(Core Theme: Academic Quality—Quality programs, instruction, and support services are provided to students.)*

Our appreciation goes to MANUEL GUERRA and employees who participated in the recent day-long site visit for the team from the Oregon Secretary of State Audit Division. This team is conducting a routine agency audit of the Higher Education Coordinating Commission. The audit team became aware of the many programs at Chemeketa that support our diverse student populations. The audit team left with an abundance of information and commented about the college's extraordinary range of programs, common sense of purpose, and strong collaborative culture. *(Core Theme: Student Success—Students' progress and complete their educational goals.) (Value: Collaboration)*

The marketing team in Institutional Advancement was honored for its quality work during the National Council for Marketing & Public Relations (NCMPR) District 7 Medallion Awards on November 9. NCMPR is one of the largest affiliates of the American Association of Community Colleges and is the professional organization for two-year college marketing professionals. The [March 8 edition of Chemeketa Chatter](#) received a Silver Medallion in the Electronic Newsletter category, while an ad campaign (handout) for Chemeketa's electronics and robotics programs that ran in the McMinnville News-Register received a Bronze Medallion in the Print Advertising category. Congratulations to the marketing team led by MARIE HULETT, whose members included TERRI JACOBSON, ROBERT LAHUE, ESTHELA ZENDEJAS, and former team

Standard Report-5
November 17, 2021

member EMILY MILLER who worked on these entries. ROBERT also volunteered as a judge for the District 1 (Northeast & Eastern Canada) contest, judging entries in photography, websites, and print and digital advertising. *(Core Theme: Academic Quality—Quality programs, instruction, and support services are provided to students.) (Value: Collaboration; Innovation)*

Chemeketa celebrated its veteran employees during the college's Veterans Day Celebration on November 9. A hybrid event for both in-person and virtual attendance, the forum speakers were Brigadier General Riley, whose next assignment is as the Oregon National Guard's Joint Deputy Operations Commander, and Congressman Kurt Schrader, who is serving his seventh term in the United States House of Representatives. Rep. Schrader represents Oregon's fifth Congressional District, which includes all of Marion, Polk, Lincoln and Tillamook Counties. TIM RAY, Dean of Agricultural Sciences and Technology, hosted the occasion in the state-of-the-art Building 60 Agriculture Complex. The forum was emceed by JOHN MCILVAIN, Chemeketa's Manager of Emergency and Risk Management, and DIANE McLARAN, Director of Community Relations, planned, coordinated, and managed the Veterans Day Celebration. I would like to thank these employees and honor and thank all of Chemeketa's employees who are veterans. *(Core Theme: Community Collaborations—Instruction, training, and workforce development are provided through collaboration with education partners, businesses, and community groups.) (Value: Stewardship)*

Action-1
November 17, 2021

**APPROVAL OF BUILDING 9 MECHANICAL COOLING
SYSTEM REPLACEMENT CONTRACT AWARD
[21-22-1161]**

Prepared by

P. Kevin Walther, Procurement Management Analyst
Katie Bunch, Director of Business Services

BUILDING 9 MECHANICAL COOLING SYSTEM REPLACEMENT

An Invitation to Bid (ITB) for the Building 9 Mechanical Cooling System Replacement will be advertised in November, on the college's Procurement Services Website, and on the OregonBuys Website and in the Daily Journal of Commerce. A recommendation for contract award will be made to the College Board of Education at the November 17, 2021 meeting.

MISSION • VISION • CORE THEMES • VALUES

MISSION *(Our purpose)*

Chemeketa provides opportunities for students to explore, learn, and succeed through quality educational experiences and workforce training.

VISION *(What is accomplished by carrying out our mission)*

Chemeketa will be a catalyst for individuals, businesses, and communities to excel in diverse and changing environments.

CORE THEMES *(Manifests essential elements of the mission and collectively encompass the mission)*

Academic Quality – Quality programs, instruction, and support services are provided to students.

Access – A broad range of educational opportunities and workforce training is provided to students in pursuit of their goals.

Community Collaborations – Instruction, training, and workforce development are provided through collaboration with education partners, businesses, and community groups.

Student Success – Students progress and complete their educational goals.

VALUES *(How we carry out our work; desired culture; our beliefs)*

Collaboration – We collaborate to ensure purposeful, effective programs and services that support all students. We welcome diverse perspectives and encourage the free exchange of ideas.

Diversity – We are a college community enriched by the diversity of our students, staff, and community members. Each individual and group has the potential to contribute in our learning environment. Each has dignity. To diminish the dignity of one is to diminish the dignity of us all.

Equity – We promote a just and inclusive environment in which all individuals receive equitable support to reach their full potential. We do this through fair treatment, access, opportunity, and advancement for all, aiming to identify and eliminate barriers that have prevented the full participation of some groups.

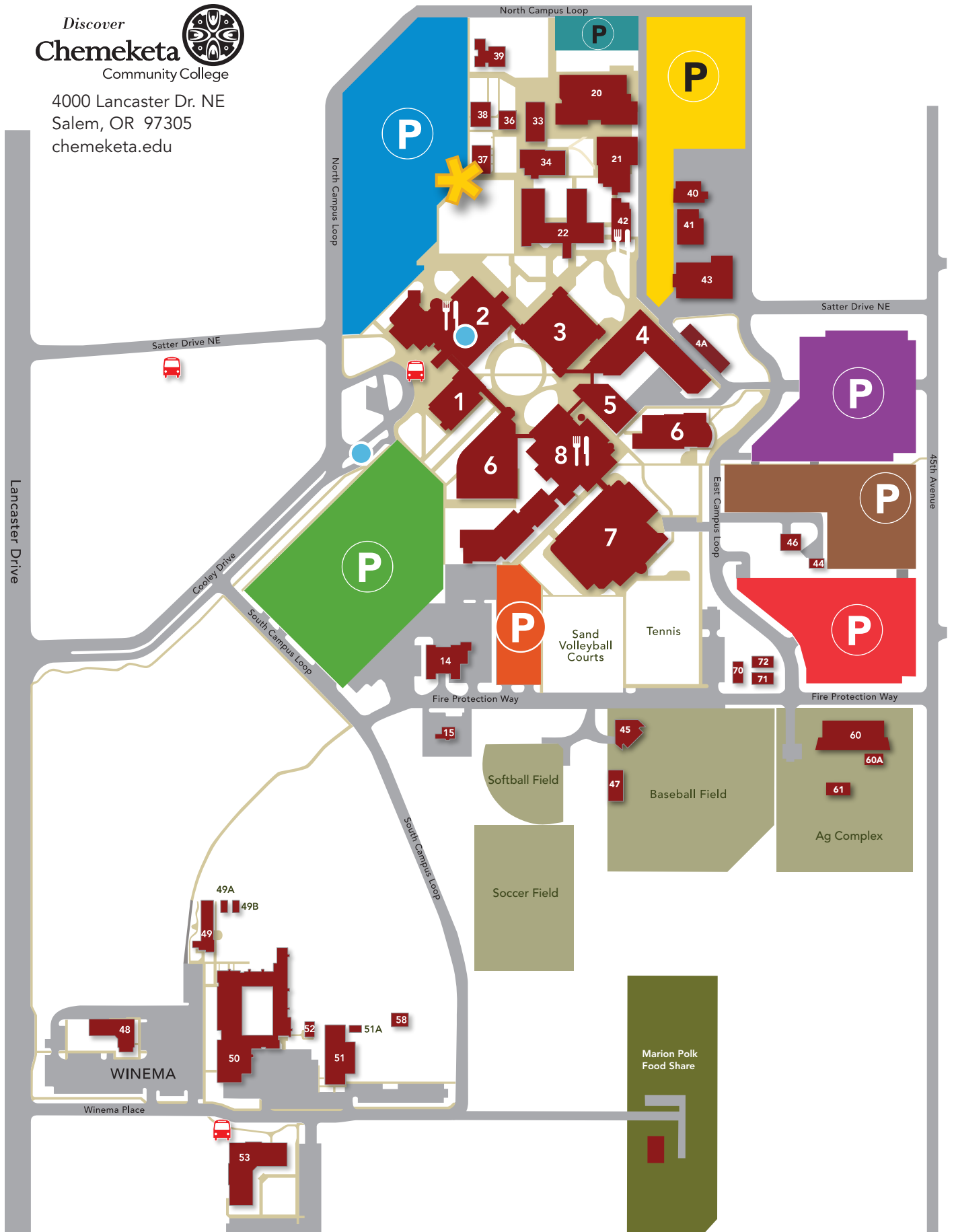
Innovation – We innovate through reflection, analysis, and creativity. We design quality instruction, programs, and services to prepare students to meet the changing needs of our communities in a global society.

Stewardship – We act with personal and institutional accountability for the responsible use of environmental, financial, and human resources to meet the needs of current students without compromising the needs of future generations of students.

Appendix-2
November 17, 2021



4000 Lancaster Dr. NE
Salem, OR 97305
chemeketa.edu



Building directory on reverse side

Appendix-2
November 17, 2021

Building and Primary Function(s)

- 001 1st Floor: Bookstore,
- 001 2nd Floor: Faculty Offices
- 002 1st Floor: Advising & Counseling; Career Center; Convenience Store; Food Court; Information Center; Multicultural Center; Placement Assessment; Planetarium; Public Safety; Student Accessibility Services; Student Recruitment; Student Retention & College Life; Student Support Services
- 002 2nd Floor: Business Services; CAMP; Chemeketa Completion Program; College Support Services; Enrollment Center; Financial Aid; Graduation Services; Human Resources; President's Office; Procurement; TRiO; Talent Search; Title IX Office; Tutoring Services; Upward Bound; Veterans Services
- 003 1st Floor: Gretchen Schuette Art Gallery; Classrooms
- 003 2nd Floor: Classrooms; Instruction and Student Services; Math Hub; Math Faculty; Testing Center
- 004 1st Floor: Automotive Program; Electronics Program; Faculty Offices
- 004 2nd Floor: Visual Communications; Robotics; Electronics & Networking Programs; Faculty Offices
- 005 1st Floor: Art Classrooms
- 005 2nd Floor: Classrooms; Foundation, Marketing & Public Relations; Public Information
- 006 1st Floor: Auditorium; Classrooms
- 006 2nd Floor: Classrooms; Employee Development
- 007 Gymnasium; Physical Education Classrooms
- 008 1st Floor: Dental Clinic; Health & Science Classrooms;
- 008 2nd Floor: Health & Science Classrooms
- 009 1st Floor: Classrooms; The Center for Academic Innovation; Academic Effectiveness; IT Help Desk; Television Studio; Online Programs
- 009 2nd Floor: Library; Writing Center; Computer Lab; Study Rooms
- 014 Public Safety
- 015 Burn Tower
- 020 Drafting; Engineering; Machining Program; Faculty Offices
- 021 Welding Program
- 022 Academic Development; HEP; Information Technology
- 033 Apprenticeship Programs
- 034 Conference Rooms; SOAR
- 037 Faculty Offices
- 038 Faculty Offices; Occupational Skills Training; Cooperative Work Experience
- 039 Child Development Center
- 040 Facilities & Operations
- 041 Facilities & Operations

- 042 Catering Kitchen; Northwest Innovations
- 043 Copy Center; Mail Room; Recycling
- 044 Horticulture Potting Shed
- 045 Activity Field
- 046 Greenhouse
- 048 Conference Rooms; MaPS Credit Union; Blue Moon Cafe
- 049 Mid-Willamette Education Consortium, Youth GED Options
- 050 High School Partnerships
- 051 Winema High School; Lab
- 052 Classrooms
- 053 Department of Human Services
- 058 Facilities & Operations Annex
- 060 Agricultural Sciences
- 061 Headhouse
- 062 Pavillion

Area or Service—Building/Room

- Academic Development—22/100
- Admissions—2/200
- Advising—2/110
- Art Gallery—3/122
- Athletics—7/103
- Auditorium—6/115
- Boardroom—2/170
- Bookstore—1/First Floor
- Business Services—2/202
- Career Center—2/115
- Chemeketa Cooperative Regional Library Service—9/136
- Chemeketa Online—9/106
- Computer Labs, Library—9/Second Floor
- Convenience Store—2/180
- Cooperative Work Experience—38
- Dental Clinic—8/101
- Executive Dean of Students—3/272
- Employee Development Center—6/218b
- English for Speakers of Other Languages—22/100
- Enrollment Center—2/200
- Extended Learning—3/252
- Financial Aid—2/200
- First Aid—2/173
- Food Service—2/First Floor, 8, & 42
- GED—22/100
- General Information (Welcome Center)—2/110
- Gymnasium—7
- Human Resources—2/214
- International Programs and Study Abroad—2/174
- Instruction & Student Services—3/272
- IT Help Desk—9/128
- Library—9/Second Floor
- Lost & Found—2/173
- Mail Room—43
- Multicultural Center—2/177A
- Northwest Innovations—42
- Parking Permits—2/173 Public Safety
- Placement Assessment—2/201
- Planetarium—2/171
- Posting Notices on Campus—2/176
- President's Office—2/216

- Public Information—5/266
- Public Safety—2/173—503.399.5023
- Registration—2/200
- Scholarships—5/266
- Student Accessibility Services—2/174
- Student Center—2/179
- Student Clubs—2/176
- Student Identification Cards—1/First Floor
- Bookstore
- Study Skills—2/210
- Television Studio—9/162
- Testing Center—3/267
- Transcripts—2/200
- Transfer Information—2/110
- Tutoring Center—2/210
- Vending Machine Refunds—1/First Floor
- Bookstore
- Veterans Services—2/201
- Veterans Resource Center—2/116
- Writing Center—9/210

Instructional Department Offices

- Agricultural Sciences—60
- Applied Technologies—20/203
- Business & Technology, Early Childhood Education & Visual Communications—1/204
- Chemeketa Online/Tech Hub—9/106
- Dental Programs—8/109
- Education, Languages & Social Sciences—3/252
- Emergency Services—Brooks Regional Training Center
- Health, & Human Performance—7/103
- Life Sciences and Physical Sciences—8/104
- Liberal Arts—1/204
- Math, Engineering & Computer Science—3/252
- Nursing—8/104
- Pharmacy Technology—8/113

Restrooms

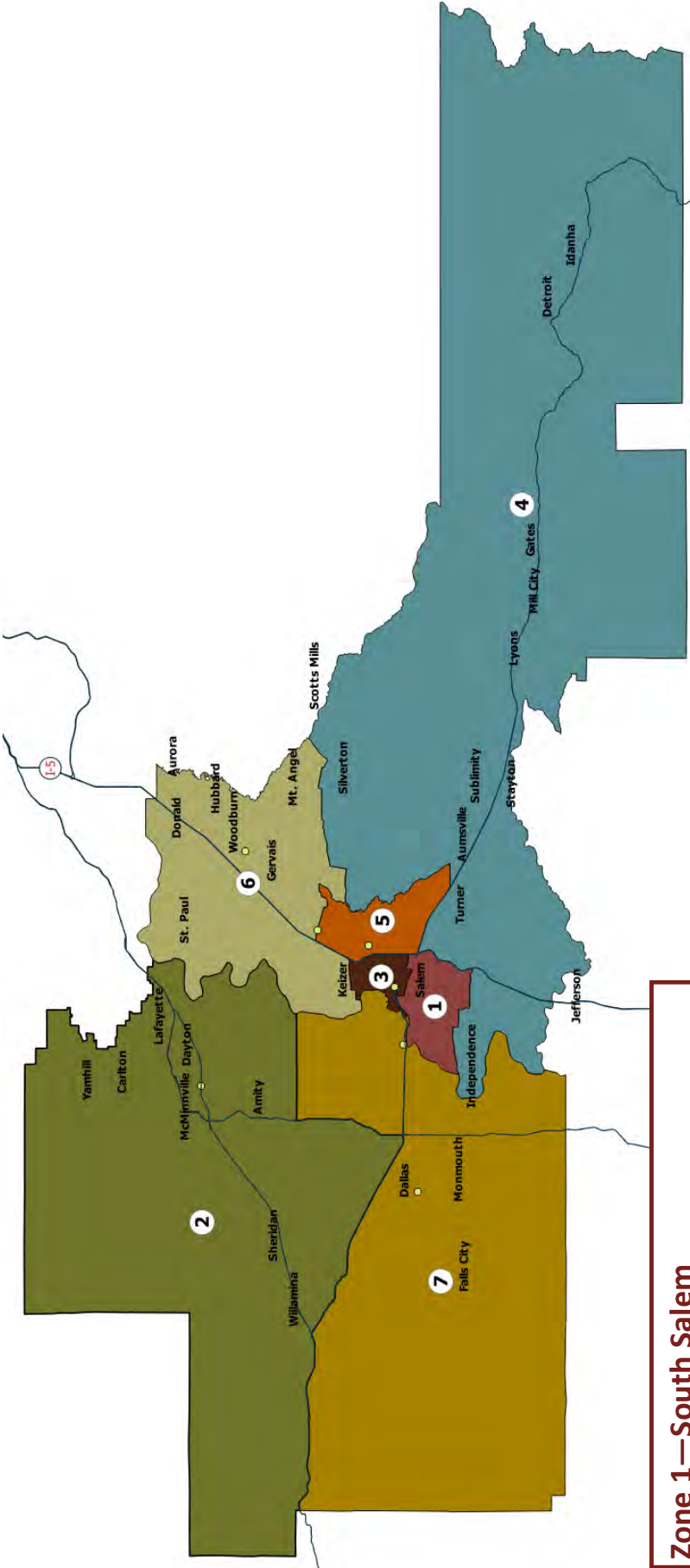
SINGLE OCCUPANCY

- Building 2—First floor, across from C-Store
- Building 4—Second floor
- Building 5—Second floor
- Building 6—First floor
- Building 8—First floor
- Building 20—First floor
- Building 36—First floor
- Building 37—First floor
- Building 38—First floor
- Building 40—Second floor
- Building 50—First floor
- Building 51—First floor

MOTHER'S ROOM

- Building 2—First floor, next door to C-Store
- Building 8—First floor
- Building 20—Second floor
- Building 40—Second floor

Chemeketa Community College Board Zone Boundary Map



- Zone 1—South Salem**
- Zone 2—Yamhill County**
- Zone 3—North Salem**
- Zone 4—South Marion County**
- Zone 5—East Salem**
- Zone 6—North Marion County**
- Zone 7—Polk County**

- Board Members
- ZONE 1 Ed Dodson**
 - ZONE 2 Ron Pittman, Vice Chair 2021-2022**
 - ZONE 3 Neva Hutchinson**
 - ZONE 4 Ken Hector**
 - ZONE 5 Jackie Franke, Chair 2021-2022**
 - ZONE 6 Diane Watson**
 - ZONE 7 Betsy Earls**

Handouts
November 17, 2021

Pathways to Opportunity Initiatives: *Disability Innovation Fund (DIF) Grant Program*



What is Pathways to Opportunity?

- **Deepened Partnerships:** Brings together a coalition of all 17 community colleges, state agencies, philanthropists, and anti-poverty advocates
- **Equity Focused:** Increase access and economic mobility for historically marginalized communities
- **Resource Expansion:** Expanding the federal, state, and local resources available to low-income students so more individuals can attend and complete college
- **Systemic Change:** Removing barriers, spanning silos, impacting public policy

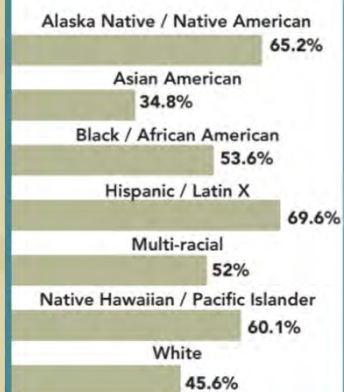


Overview of Community Need

52,369 adults in Chemeketa's district are unemployed or working making **less than \$15** without post-secondary credentials

(Jason Payton OED, 2020)

Percentage of all adults 25 and older who need opportunity to complete postsecondary credentials
(HECC, 2018)



Overview of Community Need



42% of Oregon's college students face college expenses that exceed their sources of support, including financial aid and income. Rates are higher for students of color. (HECC)



63% of community college students reported some basic needs insecurity in the last year. (Temple University's HOPE Center)

Chemeketa Community College

Food Insecurity	43%
Housing Insecurity	51%
Homelessness	19%



Pathways to Opportunity: Key Initiatives

- **STEP (SNAP Training & Employment Program)** - Coaching & financial support for individuals receiving SNAP (food stamps), but not TANF (cash assistance) accessing Career Technical, Apprenticeship, GED and ESOL programs. Generated ~\$1million in Federal matching funds since 2016
- **TANF JOBS Program:** Funded by Oregon DHS, Supports TANF recipients with one-on-one coaching to complete a GED, improve English language skills, access career training, and find employment.
- **HB2835 Benefits Navigator** - Legislature passed House Bill 2835 which provides funding for a Benefits Navigator position to help students navigate the complicated web of state, federal, and local resources. Student Nel Moore provided public testimony to help pass the bill. Yesica Navarro will manage the project
- **Career Pathways** - Funded through the Community College Support Fund, career pathways are linked education and trainings with intentional student support that enable individuals to secure credentials and advance to higher levels of education and employment



Newest Award: Disability Innovation Fund (DIF) Grant

Project Name: Inclusive Career Advancement Program (ICAP)

Lead Organization: Oregon Vocational Rehabilitation

Award Amount: \$18.2 million statewide - \$824,503 for Chemeketa

Timeframe: 5 Year (October 2021 - September 2026)

Project Overview: ICAP will leverage Oregon's current statewide network of career pathway services and Occupational Skills Training to advance educational and economic equity for people with disabilities engaged with Vocational Rehabilitation, with intentional outreach and inclusion of marginalized communities.

Evaluation: Cornell University will evaluate the project's implementation and performance to determine efficacy of ICAP practices and strategies. These findings will be shared nationally



Inclusive Career Advancement Program (ICAP)

40.7% of working age Oregonians with disabilities were employed in 2018 compared to **78.6%** of their peers without a disability.
(American Community Survey, 2021)



Partners: Student Accessibility Services; Occupational Skills Training; Faculty; Counseling & Career Services

Year 1: Hire staff, build out campus and community relationships & processes, review relevant data, participate in statewide community of practice

Year 2-5: Expand enrollment of participants & services, continued statewide and local partnership development

Outcome Measures: # Served; # Complete Training; Earn a Credential; % BIPOC participants; Employment/Wages/Benefits



Student Feedback



"I was able to continue because I work hard and I had support, it has to be both. It was the support services at Chemeketa that helped me keep going, that early encouragement and resources were so helpful."

"I want to say thank you so much for your help over the last year. You have all been so helpful and I am grateful for this program. This is my last term at ChemeketaI truly have been blessed by your program and will always be thankful for you."

"Now that I have confidence in my ability to learn and a support system, I keep setting bigger and bigger goals. I got my GED, I am on my way to an associates degree, and I plan to transfer to a four year university."



**Thank You.
Any Questions?**



OREGON'S GLARING OPPORTUNITY GAPS: The facts are clear. Oregon has been leaving out communities of color and rural Oregonians.

Prior to the COVID-19 pandemic, during record economic growth and a robust economy in Oregon:

448,000 adults in Oregon are unemployed or working and making **less than \$15** an hour without post-secondary credentials, equivalent to 9 years of Oregon's high school graduation classes.

(Jason Payton OED, 2020)

52,369 adults in Chemeketa's district are unemployed or working making **less than \$15** without post-secondary credentials

(Jason Payton OED, 2020)

279,925 adults 25 and older are without a high school equivalency.

(American Community Survey, 2018)

47,207 adults 25 and older in Chmeketa's district are without a high school equivalency.

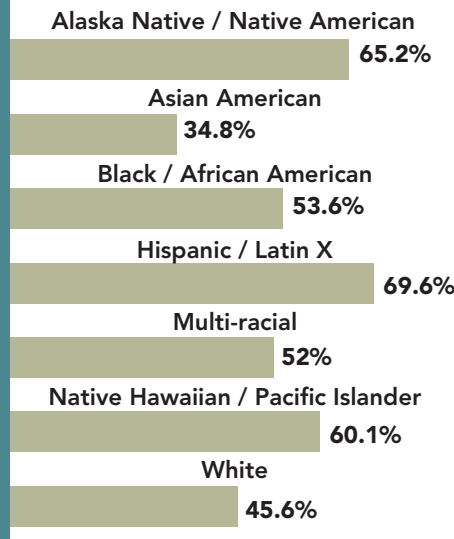
(American Community Survey, 2018)

Rural Oregon saw only a **7%** increase in jobs, whereas the Portland Metro area saw **25%** and all other Metro areas a **23%** increase.



Percentage of all adults 25 and older who need opportunity to complete postsecondary credentials

(HECC, 2018)



42% of Oregon's college students face college expenses that exceed their sources of support, including financial aid and income. Rates are higher for students of color. (HECC)



\$6 an hour wage gap between Black and white workers—a gap that has grown and not improved since 1980.

(Policy Link, National Equity Atlas)



17% of adults are at or below the lowest levels of literacy, 25% below in numeracy. (PIAAC)

Percentage of adults in Chemeketa's Service District at or below lowest levels of literacy and/or numeracy (PIAAC)

County	Literacy	Numeracy
Marion	24%	33%
Polk	17%	25%
Yamhill	19%	27%



63% of community college students reported some basic needs insecurity in the last year. (Temple University's HOPE Center)

Chemeketa Community College

Food Insecurity	43%
Housing Insecurity	51%
Homelessness	19%

COVID-19 AND WILDFIRES HAVE MAGNIFIED DISPARITIES

In Oregon, those with a high school diploma or less represent **56%** of the unemployment claims but only comprise **28%** of the workforce.

(June 2020, OED)

Oregon is in line with national data that shows those most likely to have experienced income loss are low-income, **Black, Latinx, Indigenous,** and/or **women.**

The unemployment rate for **women** has consistently been 2 to 3 percentage points higher than for men.

(October 2020, OED)

PROVEN SOLUTIONS: EDUCATION IS KEY FOR AN INCLUSIVE RECOVERY, THE PROVEN PATHWAY TO END AND PREVENT POVERTY.



Oregon's nationally-recognized Pathways to Opportunity initiative closes opportunity gaps and increases economic mobility across the state by expanding access to federal, state, and local resources available to low-income students so more individuals can attend and complete college to move into careers.

99% of the jobs created in the last recession went to individuals with some college education. (Georgetown CEW)

80% of good jobs will require a post-secondary credential. (Georgetown CEW)

Students are unable to access thousands of dollars in benefits and resources. Oregon is leaving millions in federal and philanthropic funding on the table.

PATHWAYS TO OPPORTUNITY MAXIMIZES FUNDING AND RESOURCES FOR STUDENTS

Oregon's 17 community colleges, Department of Human Services, Partners for a Hunger Free Oregon, state agencies, and other anti-poverty groups are partnering to transform policies and programs. Increasing access to benefits and resources is key to addressing basic needs insecurity and increasing economic mobility for low-income, rural, and students of color.

More low-income students could progress in their career pathway with college staff available to aid with benefit access and navigation. Increasing enrollment in the Community College STEP (SNAP Training and Employment Program) Consortia would allow more SNAP recipients to enroll in community colleges and earn the credentials that lead to family- wage careers. STEP also brings new federal funding to Oregon, with the 17 community colleges expected to generate **\$36 million by 2025.**

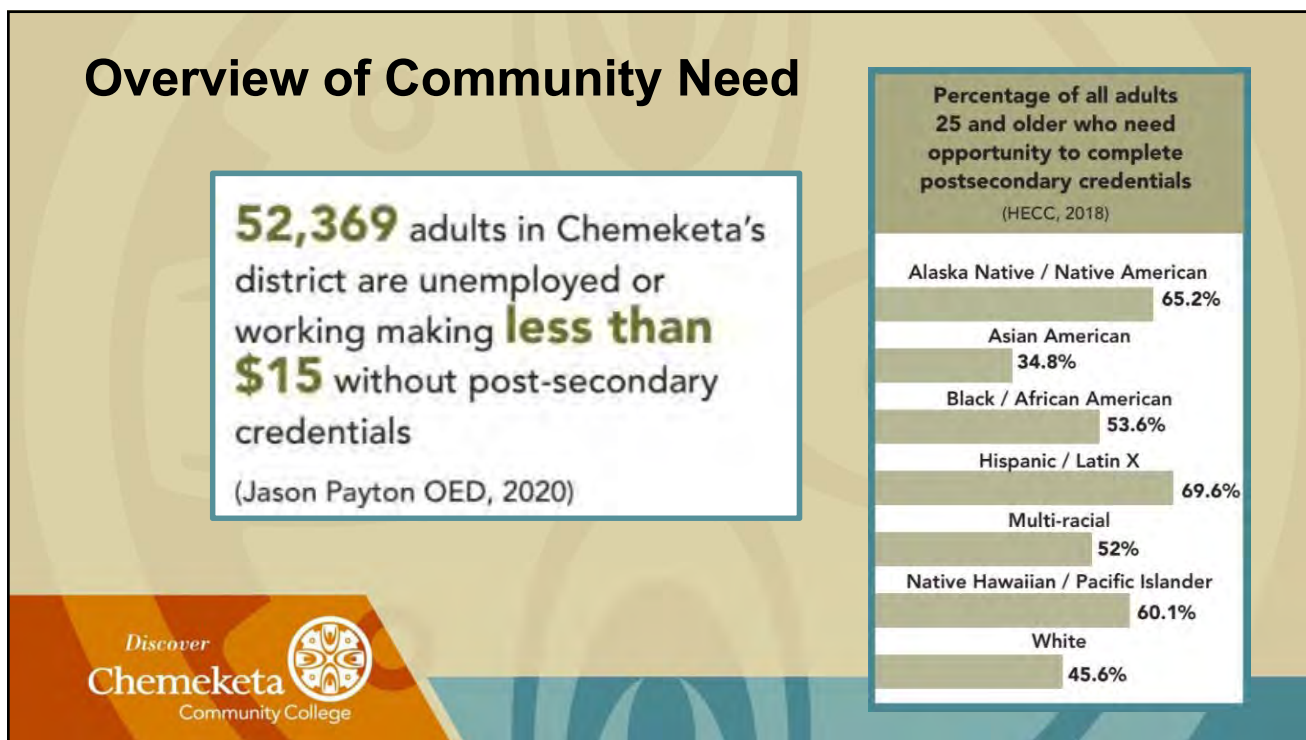
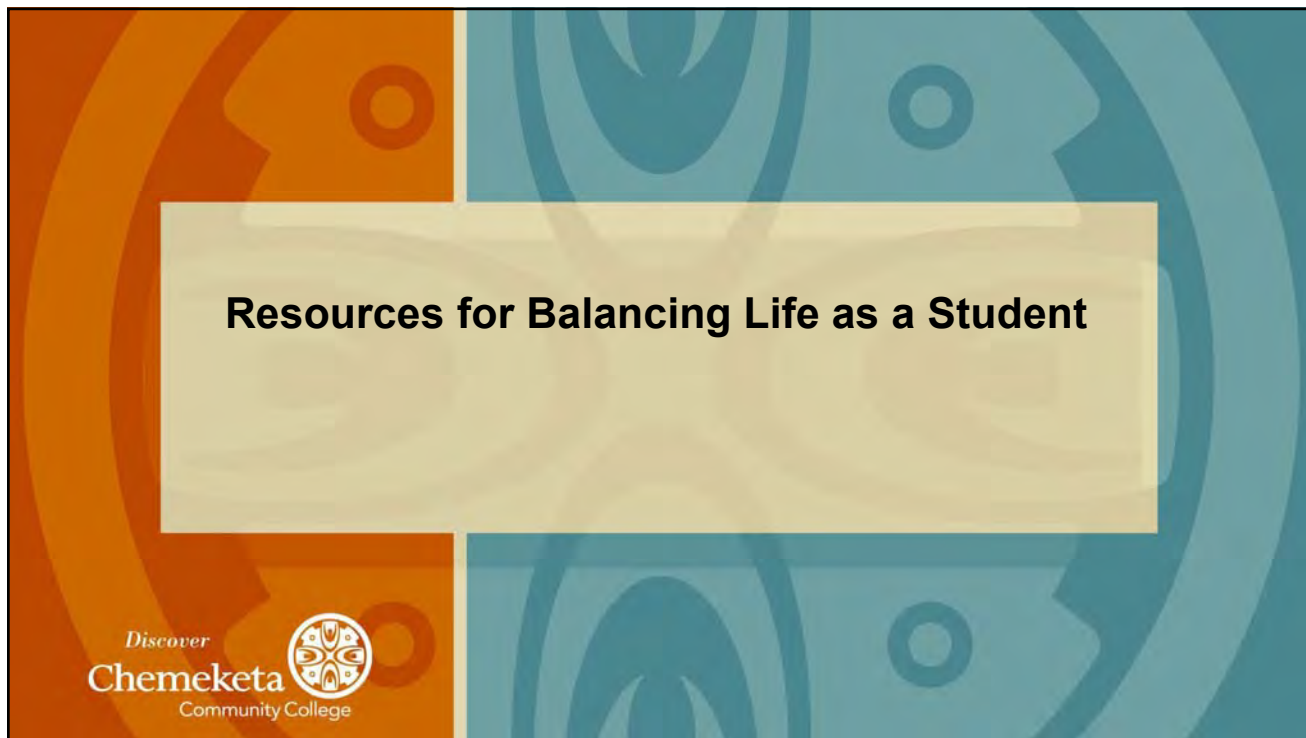
Average benefits of **\$8,504** (SNAP, STEP, EITC) or **\$22,904** for parenting students (with ERDC childcare subsidy) reduces the unmet financial need and rates of student houselessness, food and housing insecurity

TODAY'S ACTIONS DETERMINE OREGON'S FUTURE

A **\$3 million** public and private annual investment in Pathways to Opportunity to create an inclusive Oregon could generate an additional **\$7.5 million** by 2025.
Every \$1 investment = \$1.63

These new resources are in addition to the proven public sector savings and new tax revenue that are generated as a result of individuals completing college certificates and degrees.

The data are clear that education and post-secondary credentials are essential for getting back to work after a recession. They are key to an inclusive recovery that creates economic mobility and moves families out of poverty. Communities of color, low-income, and rural Oregonians have not had equitable access to opportunity. They have been hardest hit by this public health and economic disaster, and stand to be impacted for generations without decisive actions that increase access to community colleges, essential resources, and quality jobs.



Overview of Community Need



42% of Oregon's college students face college expenses that exceed their sources of support, including financial aid and income. Rates are higher for students of color. (HECC)



63% of community college students reported some basic needs insecurity in the last year. (Temple University's HOPE Center)

Chemeketa Community College

Food Insecurity	43%
Housing Insecurity	51%
Homelessness	19%

Hope Survey 2019 - Chemeketa Results

Overview*

Invitations to complete the questionnaire were sent by email to approximately 9,600 students from Chemeketa Community College and 866 students participated. Thus, the estimated response rate was 9.0%.

* Overall Basic Needs Insecurity Rates

- 43% of respondents experienced food insecurity in the prior 30 days
- 51% of respondents experienced housing insecurity in the previous year
- 19% of respondents experienced homelessness in the previous year
- 65% of students at Chemeketa Community College experienced at least one of these forms of basic needs insecurity in the past year*

There is substantial variation in basic needs insecurity across subgroups.

- 28% of food insecure students utilize SNAP benefits and 8% of homeless students utilize housing benefits

Food Pantry

- The Chemeketa Foundation is the pantry's financial manager, with a set budget each year.
 - Support \$ have doubled over the last four years, as need has expanded (see below) and as students became more aware of pantry on campus
 - We have contracts with Marion Polk Food Share, and Federal contracts to receive FDA foods
- 2019-2020, the food pantry helped 2,318 students*, who themselves provided food for 2,345 adults and 1,135 children



*Numbers count # of walk-ins to pantry. Students using the pantry may come multiple times over the year.

Food Pantry

- Pre-pandemic, during 2018-2019 the food pantry helped 3,630* students, who themselves provided food for 4,086 adults and 2,472 students
- During the pandemic, from March 2019 to year 2020 before opening the pantry in person (fall 2021), the pantry (as many other community colleges and universities in Oregon) switched temporarily to gift cards to grocery stores
 - We provided 217 gifts cards, for a total of \$10,825
 - We continued referrals to community pantries opened during the pandemic that had the capacity and way to provide food in bigger quantities (monthly food supplies)



*Numbers count # of walk-ins to pantry. Students using the pantry may come multiple times over the year.

Resources Page

go.chemeketa.edu/resources

Student Resources

Ver esta página en Español

					
FOOD INFORMATION ON FOOD RESOURCES IN OUR AREA	IMMIGRATION RESOURCES FOR IMMIGRANT FAMILIES	COMMUNITY ENGAGEMENT GET INVOLVED IN YOUR LOCAL AND CAMPUS COMMUNITY	GENERAL RESOURCES ASSISTANCE FINDING AND CONNECTING WITH MULTIPLE RESOURCES	FINANCIAL RESOURCES FINANCIAL RESOURCES THAT MAY HELP	CHILD CARE AND PARENTING PARENTING AND CHILD CARE RESOURCES AND SUPPORT
					
MENTAL AND EMOTIONAL HEALTH FIND MENTAL HEALTH AND ADDICTION RESOURCES	EMPLOYMENT FIND A JOB OR NAVIGATE UNEMPLOYMENT	INTERNET AND UTILITIES INTERNET AND UTILITIES ASSISTANCE	HEALTH AND SAFETY HEALTH CARE RESOURCES AND 24-7 ON-CALL SUPPORT FOR VIOLENCE VICTIMS	HOUSING FIND A HOME OR TEMPORARY SUPPORT	TEXTBOOKS AND SUPPLIES RESOURCES TO BUY, EXCHANGE OR BORROW TEXTBOOKS AND SUPPLIES

Discover
Chemeketa
Community College

Textbook Lending Library

A **free textbook lending service** is housed in the library and has operated in partnership with Student Retention & College Life and other academic programs since 2016.

Goals

- Increase week-one access to textbooks
- Complement other affordability efforts
- Provide easy access for programs like STEP, TRIO, CCP & Academic Development
- Streamline processes for purchasing and lending

Retooling for COVID

- Lifted eligibility requirements
- Free delivery by mail
- Expanded processing space



The library loans over **4500** textbooks a year to Chemeketa students with an estimated savings of **\$300,000+**

Discover
Chemeketa
Community College

Technology Lending & Support

The library cataloged about 700 pieces of equipment

Expanding for COVID demand

- Six times pre-pandemic levels
- Scaled up quickly
- Implemented online appointments

Partner support

- Multiple pick-up sites
- Calling campaigns
- IT support
- Other connectivity efforts

Over 2500 laptop loans

Tech support and high-touch follow-up:

The library's technology assistants provided tech support and check-in calls.



Emergency Funds

Student Emergency Fund

Academic Year	Students Served	COVID-19 Related	Total Credits Taken	Average Credits per Student	Average Term GPA	Average Cum. GPA	Total Amount	Average Amount per Term	Average Amount per Student
2019-20	31	9	315	10.16	2.69	2.80	\$9,889.16	\$2,472.29	\$319.01
2020-21	34	16	328	9.65	3.06	3.08	\$16,002.49	\$4,000.62	\$470.66

Assistance for Technology Expenses

Academic Year	Students Served	COVID-19 Related	Total Credits Taken	Average Credits per Student	Average Term GPA	Average Cum. GPA	Total Amount	Average Amount per Term	Average Amount per Student
Spring 2020	4	4	31	7.75	2.75	3.36	\$391.98	\$391.98	\$98.00
2020-21	7	7	53	7.57	2.59	2.68	\$1,039.09	\$259.77	\$148.44



HB2835 Benefits Navigator

Requires each community college and public university to hire a benefits navigator to assist students in determining eligibility and applying for federal, state, and local benefits programs.



Student Feedback



"I was able to continue because I work hard and I had support; it has to be both. It was the support services at Chemeketa that helped me keep going; early encouragement and resources were so helpful."

"I want to say thank you so much for your help over the last year. You have all been so helpful and I am grateful for this program. This is my last term at ChemeketaI truly have been blessed by your program and will always be thankful for you."

"Now that I have confidence in my ability to learn and a support system, I keep setting bigger and bigger goals. I got my GED, I am on my way to an associates degree, and I plan to transfer to a four year university."



"Thank you for helping me pay my rent next month and for the food box."



**Thank You.
Any
Questions?**

